



# DR. V.R.K WOMEN'S COLLEGE OF ENGINEERING AND TECHNOLOGY

Approved by AICTE & Premitted by Government of Telangana State  
Affiliated to Jawaharlal Nehru Technological University Hyderabad

Aziznagar (V), Moinabad (M), R.R. Dist. 500 075 - T.S.

Contact No. 7893044962 / 08413235962

Website : [www.drvrkwomenscollege.com](http://www.drvrkwomenscollege.com)

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## ACADEMIC COUNCIL

1. The Academic Council is a significant academic body of the Institution which is responsible for the maintenance of standards of education, teaching and learning process, inter-departmental co-ordination, and research.
2. It is duty of Academic council to conduct examinations and tests within the Institute.
3. It shall be accountable for other powers as well and perform other duties and functions as conferred upon it.

### Members Of Academic Council

SNO.	NAME	DESIGNATION
1	Dr. B.Sasi Kumar	Principal
2	Mrs. Sujatha Theodore	DIRECTOR
3	Dr. G. Kalaimani	H.O.D, CSE
4	Dr. Shaik Saidulu	H.O.D, ECE
5	Dr.K. Prem latha	H.O.D, EEE
6	Dr. Touseef Humaira	H.O.D, H&S
7	Dr. Mohammed Akheel	H.O.D, AI&DS
9	Mrs. Mrs. Shaheena Kamrani	Subject Expert
8	Ms. M. Saileela, Desi Ex ert, Novartis	Industry Expert



*Principal*

**PRINCIPAL**  
Jr. VRK Womens College of Engg. & Tech.  
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## ANTI-RAGGING COMMITTEE

It is the duty of the Anti-Ragging Committee to ensure compliance with the provisions of the Regulations as well as the provisions of current law in force regarding ragging and to monitor the Anti-Ragging Squad prevent ragging in the institution.

It shall be the obligation of the Anti-Ragging Squad to call upon, to make surprise raids to vulnerable and potential areas of ragging and has the authority to inspect such places. It shall also be the duty of the Anti-Ragging Squad to conduct an on-the-spot enquiry of any incident of ragging referred to it by the Head of the institution or any member of the faculty or any member of the staff or any student or any parent or guardian or any employee of a service provider or by any other person, as the case may be and the report of the enquiry along with recommendations shall be submitted to the Anti-Ragging Committee for the required action to be taken. The Anti-Ragging Squad shall conduct enquiry through fair and transparent procedure and follow the principles of justice and gives adequate opportunity to the accused students who has done ragging and other witnesses to present the facts, documents and views the incidents of ragging, and considerations other relevant and required information.





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## Members of Anti-Ragging Committee and Squad

SNO.	NAME	CATEGORY	PRESENT DESIGNATION /OCCUPATION
1	Dr. Touseef Humaira	Convenor	HOD-H&S
2	Dr. B.Sasi Kumar	Member	Principal-CSE
3	Dr. G Kalaimani	Member	HOD-CSE
4	Mr. G Pavan Kumar Reddy	Member	Inspector of Police
5	Mrs. Asra Jabeen	Member	Asst. Professor/English
6	Dr. Srinivas	Member	Professor/Chemistry

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Principal

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## POSH COMMITTEE

It is to ensure that the institution gives proper protection and to secure the women students, DRVRKW CET formed the POSH (Prevention of Sexual Harassment) Committee.

Provided that where the offices or administrative units of the workplace are located at different places or divisional or sub-divisional level, the Internal Committee shall be constituted at all administrative units or offices.

The POSH Committee shall be nominated by the Institute. It has been made mandatory as a private sector to ensure that women are protected against any form of sexual Harassment

To make this effective POSH Committee has been constituted to enquire into an address complaint of sexual harassment in the institution

As per the provision section 4 of the act every member works in favor of the committee as according to supreme court order, section harassment is unwell:

- Demand for section favor
- Any physical, verbal, and nonverbal conduct of a sexual harassment
- Unnecessary advancement and remark
- Display of pornography in any form

Keeping in view the supreme court guidelines, DRVRKW CET organized POSH committee against sexual harassment towards the women in the premises





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## POSH Committee

SNO.	NAME	COMMITTEE DESOGNATI ON	PRESENT DESIGNATION/DEPART MENT
1	Dr. G.Kalaimani	Convenor	HOD - CSE
2	Dr. Shaik Saidulu	Member	Professor ECE
3	Dr. Touseef Humaira	Member	HOD-H&S
4	Dr. L.C.Manikandan	Member	Professor CSE
5	Dr. C Berin Jones	Member	Professor CSE
6	Dr. E Sashatheri	Member	Professor CSE
7	Dr. Guguloth Ravi Kumar	Member	Professor ECE
8	Dr. Jeyakumar.k	Member	Professor CSE
5	Mrs.Shaheena Kamrani	Member	Associate Professor ECE
6	Mr. Shaik Nagur Basha	Member	Asst. Professor EEE
7	Mr.Syed Mudassir Zeeshan	Member	Asst. Professor EEE
8	Mrs. Mubeena Anjum	Member	Asst. Professor CSE

  
Principal



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## INTERNAL COMPLAINTS COMMITTEE

As per Vishakha guidelines given by Honorable Supreme Court and with reference to Section 4 All India Council Ibr Technical Education Regulations, 2016 vide no.F AICTE fWH/2016 (Gender sensitization, prevention and prohibition of sexual harassment of women employees and students and redressal of Grievances in Technical Institutions), Internal Complaint Committee (ICC) has been formed in DRVRKW CET to prevent sexual harassment of woman at work place.

Internal Complaint Committee sensitize the female faculty members and students on the prevention and prohibition of sexual harassment of women at workplace. According to the Supreme Court's order, Sexual Harassment is any unwelcome:

- Physical contact and advances
- Demand or request for sexual favors
- Sexually colored remarks
- Display of pornographic content in any form
- Any other unwelcome physical, verbal and non-verbal conduct of a sexual nature.

Keeping in view the Supreme Court guidelines, DRVRKW CET established ICC against sexual harassment and atrocities against women at the workplace.

### Objectives:





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- To promote awareness about sexual harassment through educational initiatives that encourages and fosters a dignified and safe environment for women on campus.
- To provide a neutral, confidential, and supportive environment for the campus community who may have been sexually harassed.
- To ensure fair and timely resolution to the complaints regarding sexual harassment,
- To provide information through counselling and support services in the campus,
  - To ensure that students, faculty, and staff are provided with current information on sexual harassment and assault.

### Members of Internal Complaints Committee

SNO.	NAME	CATEGORY	PRESENT DESIGNATION/ OCCUPATION
1	Dr. B.Sasi Kumar	Presiding Officer	Principal
2	Dr. Touseef Humaira	Professor	H.O.D, H&S
3	Dr. G. Kalaimani	Professor	H.O.D, CSE
4	Dr. Shaik Saidulu	Professor	H.O.D, ECE
5	Dr.K. Prem latha	Professor	H.O.D, EEE
6	Dr. Touseef Humaira	Professor	H.O.D, H&S
7	Mrs. Lateef	Non - Teaching Staff	Librarian
8	Mrs. Shaheena Kamrani	Faculty	Assistant Professor/ECE
9	Ms. Aziza	Student	Student
10	Mrs. Meera Vaani	Person from NGO	Social Activist



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## SC/ST COMMITTEE

As per the Provisions laid down by the Scheduled Castes and the Scheduled Tribes (Prevention of Atrocities) Act, 1989, Act No. 33 OF 1989, dated 11/09/1989) & the Notification No. GSR – 316 (F) by Ministry of Welfare, New Delhi dated 31/03/1995 directives to be adhered and followed by the Educational Institute in this regard, following shall be the SC-ST Welfare Committee Of DRVRKW CET

### Objectives:

This Committee shall be functioning for the following objectives of this Act.

- ❖ To take necessary steps and measures to ensure effective implementation of the policy & program/schemes of the State and Central Govt. for SC-ST, if any.
- ❖ To ensure the Prevention of Atrocities (as defined by the Act) on the SC: ST Staff, Faculty and Students.
- ❖ To hear and resolve the issues/complaints if any; of such nature of Atrocity reported/complained.
- ❖ To initiate the inquiries on the reported issues and to support and advice the Management of the Institute in this regard to do justice and so that the institution works smoothly.





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## Members of SC/ST Committee

SNO.	NAME OF THE STAFF	DESIGNATION	SC/ST DESIGNATION COMMITTEE
1	Dr. B Sasi Kumar	Principal	Chairman
2	Mrs. Sujatha Theodore	Director	Member
3	Mrs. E Shirisha	Assistant Professor	Member
4	Dr.L.C Manikandan	Professor	Member SC Representative
5	Mr. G Ravi Kumar	Assistant Professor	Member ST Representative

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## GRIEVANCE REDRESSAL COMMITTEE

In order to ensure transparency and justice, to impart proper and fair education, and with the objective to prevent unfair practices and to provide an opportunity to the students to redress their grievances or complaints and find solutions to their problems, we constituted GRIEVANCE REDRESSAL COMMITTEE as per the AICTE (Establishment of Mechanism for Grievance Redressal) Regulations, 2012 under Clause I of Section 23 of the AICTE Act, 1987 (52 of 1987) and vide Notification F.No. 37-3/Lega1/2012f dated 25-02-2012.

As per the Clause 5 of the above Regulation made by the AICTE, a registry has been established to record the grievances of students, their parents, and others and under which a staff member is appointed to receive the grievances.

The detailed information regarding the constitution of Grievance Redressal Committee, of its members names, addresses etc., have been put on all Notice Boards for awareness and wide publicity. The kind of grievances under AICTE (Establishment of Mechanism for Grievance Redressal) Regulations, 2012 have also been circulated among all students and displayed on all Notice Boards. To bring forward their complaints without hesitation.





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## Members of Grievance Redressal Committee

SNO.	NAME	DESIGNATION IN COMMITTEE	PRESENT DESIGNATION
1	Dr. B.Sasi Kumar	Chairman	Principal
2	Mrs. Sujatha Theodore	Convenor	Associate Professor
3	Dr. G Kalaimani	Member	H.O.D/CSE
4	Dr. Shaik Saidulu	Member	H.O.D/ECE
5	Dr. Jeya Kumar	Member	H.O.D/ EEE
6	Dr. Touseef Humaira	Member	H.O.D/H&S
7	Dr. K Manjula Vani	University Member	Civil

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## LIBRARY CELL

Library Committee plays an important and vital role regarding the working of the library in the matters of general policy, planning, programs, goals, and objectives related to teaching- learning process, research work (utilizing journals) and upgrade the academics of the College by improving the knowledge and results of the students.

### Functions of Library Committee:

- Advises to review library policies for instructions, resources, services, and the facilities.
- Advises regarding library services, especially innovation, for the campus community
- Discuss and evaluate budgetary issues of books, journals, databases, media, and other digital resources etc.
- Making the institution a benchmark to peer institutions in terms of resources, staff and services.
- Ensures that the library follows and supports the University's academic programs.
- Represents the Library's stakeholders about library and information services. Suggests in the direction of developmental policies related to library and information services to ensure the best possible support.
- Ensuring financial support through collections for the library.





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## Members of library Cell

SNO.	FACULTY NAME	DEPARTMENT
1	Dr. B Sasi Kumar	Principal
2	Dr. Mohammed Akheel	CSE
3	Mr. M.A.Lateef	Librarian
4	Dr. Touseef Humaira	H&S
5	Mr. Shaik Nagur Basha	EEE
6	Mrs. Shahina Kamrani	ECE
SNO.	STUDENT NAME	DEPARTMENT
1	Ms. Sadiya Samee	CSE
2	Ms. Bennur Swathi	EEE
3	Ms. Naragoni Priyanka	ECE
4	Anam Fareeha	AI&DS



  
Principal

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## MINORITY CELL

### Objectives

- To be certain that safe and secure environment is provided to all the minorities.
- To grant financial support to the students from minority communities through governmental agencies and other sources.
- To ensure that the minority students avail various scholarship programs of the state and central Government.
- To assure the minorities the protection and reservation as per the regulations of the constitution of India.
- To encourage the students to get enrolled in the career orientation programs which would empower and equip them with the necessary skills for the further career options.
- Roles and Responsibilities
- To act as a Grievances Redressal Cell for the grievances of minority students to provide them necessary support to solve academic as well as administrative problems.
- To render special opportunities to the students to enhance their professional growth for better career.
- To conduct the programs to bring awareness about the scholarship schemes provided by government agencies and other sources.





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## Members of Minority Cell:

SNO.	NAME	DESIGNATION	POSITION
1	Dr. B Sasi Kumar	Principal	Chairman
2	Dr. Mohammed Akheel	Professor/AI&DS	Member
3	Dr. Touseef Humaira	Professor/H&S	Member
4	Mrs. Shaheena Kamrani	Asst. Professor/ECE	Member
5	Mr. Syed Mudassir Zeeshan	Asst. Professor/EEE	Member
6	Mr. G Ravi Kumar	Asst. Professor/Mech	Member
7	Ms. Hafsa Naseer	Asst. Professor/EEE	Member
8	Ms. Syeda Irum	CSE/III Yr./Student	Member
9	Ms. Shivani	ECE/IV yr./Student	Member



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## OBC CELL

### Objectives:

- To empower the students belonging to other backward class. (OBC).
- To provide safe and secure environment to all such students
- To bring awareness among the OBC students regarding various scholarship programs of State and Central Government.
- To ensure protection and reservation provided by the constitution of India.
- To encourage the enrollment in the career orientation programs that would empower and strengthen them with the significant skills to Choose career options.
- Roles and Responsibilities
- To enact as a Grievances Redressal Cell for the grievances of OBC students and support them to manage academic and personal demands of college life efficiently.
- To provide special opportunities to enhance the professional growth of the students.
- To conduct the programs to disseminate the scholarship schemes provided by governmental agencies and other sources.





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## Members of OBC Cell

SNO.	NAME	DESIGNATION	POSITION
1	Dr. B Sasi Kumar	Principal	Chairman
2	Dr. G Kalaimani	HOD, CSE	Member
3	Dr. Mohdammed Akheel	HOD, AI &DS	Member
4	Mrs. Asra Jabeen	Asst. Professor/H&S	Member
5	Mr. Syed Riyaz Ahmed	Asst. Professor/EEE	Member
6	Mr. Lateef	Librarian	Member

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