

## **7.2 BEST PRACTICE**

### **7.2.1 : Title of the Practice: "MICRO-TEACHING ANALYSIS"**

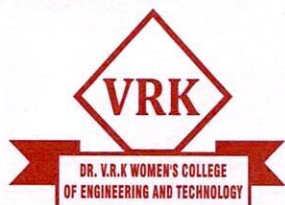
DRVRKWCET has adopted "Micro Teaching Analysis" as one of the best practices from the academic year 2018-2019 to raise the calibre of instruction. The committee was created to put these criteria into practice. The procedure followed for implementation is given below:

- Micro-teaching is a valuable practice used in teacher training programs to improve teaching skills in a controlled setting.
- Micro-teaching is a valuable practice used in teacher training programs to improve teaching skills in a controlled setting.
- There should be a minimum of 10-minute recording of the lecture given by a faculty member.
- The expert committee will watch, analyze and scrutinize the video footage.
- Expert committee pay attention to various aspects such as clarity of explanation, engagement with students, use of teaching aids, and classroom management and take note on areas for improvement.
- After the microteaching session, expert faculties provide constructive feedback to the faculty member based on their observations. They highlight what went well and offer suggestions for improvement.
- All of the pre-examined faculty will be contacted again for the same process after the predetermined period of one or two weeks. The pre-assessment video and post assessment

video recordings will be compared by the expert team and the improvement will be analysed.

- For improving the teaching quality of the faculty, the same procedure will be used again.

Micro-teaching is an essential component of teacher training programs. The teaching behaviour and body language of the faculty members while teaching the class is being watched by experts. Two days before the video recording, each faculty member is instructed to prepare and explain their own topic. The six steps generally involved in micro-teaching cycle are (i) Plan (ii) Teach (iii) Feedback (iv) Replan (v) Reteach and (vi) Re-feedback. The teaching environment is made free from disturbances. The teacher is instructed to prepare the content exactly for 10 to 15 minutes for evaluation. This feedback focuses on various aspects of teaching, such as clarity of instructions, engagement of students, use of teaching aids, and classroom management. One of the key benefits of micro-teaching is its ability to allow teachers to experiment with different teaching strategies and methods in a supportive environment. It offers a safe space for educators to make mistakes, receive feedback, and make improvements without the pressure of a real classroom. Micro-teaching also promotes reflective practice among teachers. Furthermore, micro-teaching helps build confidence among teachers.



# DR. V.R.K WOMEN'S COLLEGE OF ENGINEERING AND TECHNOLOGY

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Aziznagar (V), Moinabad (M), R.R. Dist. 500 075 - T.S.

Contact No. 7893044962 / 08413235962

Website : [www.drvrkwomenscollege.com](http://www.drvrkwomenscollege.com)

Date: 19/11/2022

## SUMMARY REPORT OF MICROTEACHING ANALYSIS

| S.NO | ACADEMIC YEAR | DEPT | NO.OF<br>FACULTIES<br>TRAINED | TOTAL FACULTY<br>TRAINED |
|------|---------------|------|-------------------------------|--------------------------|
| 1.   | 2022-2023     | CSE  | <u>2</u>                      | 09                       |
|      |               | ECE  | <u>2</u>                      |                          |
|      |               | AIDS | <u>1</u>                      |                          |
|      |               | EEE  | <u>2</u>                      |                          |
|      |               | H&S  | <u>2</u>                      |                          |
| 2.   | 2021-2022     | CSE  | <u>2</u>                      | 08                       |
|      |               | ECE  | <u>2</u>                      |                          |
|      |               | EEE  | <u>2</u>                      |                          |
|      |               | H&S  | <u>2</u>                      |                          |
| 3.   | 2020-2021     | CSE  | <u>2</u>                      | 06                       |
|      |               | ECE  | <u>1</u>                      |                          |
|      |               | EEE  | <u>2</u>                      |                          |
|      |               | H&S  | <u>1</u>                      |                          |
| 4.   | 2019-2020     | CSE  | <u>2</u>                      | 06                       |
|      |               | ECE  | <u>2</u>                      |                          |
|      |               | EEE  | <u>2</u>                      |                          |
| 5.   | 2018-2019     | CSE  | <u>2</u>                      | 07                       |
|      |               | ECE  | <u>2</u>                      |                          |
|      |               | EEE  | <u>2</u>                      |                          |
|      |               | H&S  | <u>1</u>                      |                          |

  
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Date: 19/11/2022

## SUMMARY REPORT OF SCORES OBTAINED IN MICROTEACHING ANALYSIS FOR ACADEMIC YEAR 2022-2023

| S.NO | NAME OF THE FACULTY | DEPARTMENTT | SCORE<br>BEFORE MTA | SCORE<br>AFTER MTA |
|------|---------------------|-------------|---------------------|--------------------|
| 1.   | Mrs. MUBEENA ANJUM  | CSE         | 3.1                 | 4.1                |
|      | Mr. DVGS PRASAD     |             | 3.25                | 4.15               |
| 2.   | SYED RIYAZ AHMED    | EEE         | 3.05                | 4.1                |
|      | MS HAFSA NASEER     |             | 3.05                | 3.6                |
| 3.   | Mrs. E. SHIREESHA   | ECE         | 3.2                 | 4.05               |
|      | SHAHEENA KAMRANI    |             | 3.3                 | 3.6                |
| 4.   | Mrs. PRIYANKA       | AI&DS       | 3.05                | 3.6                |
| 5.   | Mrs. HALEEM UNNISA  | H&S         | 3.2                 | 3.7                |
|      | Mr.G.RAVI KUMAR     |             | 3.25                | 4.15               |

  
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## DEPARTMENT OF COMPUTER SCIENCE AND ENGINEERING

### SUMMARY REPORT OF MICROTEACHING ANALYSIS

| S.NO | ACADEMIC YEAR | NO. OF FACULTIES TRAINED |
|------|---------------|--------------------------|
| 1    | AY 2018-2019  | 01                       |
| 2    | AY 2019-2020  | 01                       |
| 3    | AY 2020-2021  | 01                       |
| 4    | AY 2021-2022  | 01                       |
| 5    | AY 2022-2023  | 02                       |

  
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Date: 03-11-2022

## CIRCULAR

The Micro-teaching Analysis for the academic year 2022-2023 will be carried out from 09-11-2022 to 20-11-2022. All the HODs are informed to record the Video Lectures, evaluate and analyse the same with the help of the 3 experts of your department. The procedure is as follows:

1. A clearly recorded Video Lecture of each Faculty for 10 minutes on any preferred subject called as **"Pre-Evaluation Video Lecture"** is to be maintained.
2. An Evaluation report as per the format attached to be filled by analysing the "Pre-Evaluation Video Lecture" by the department 3 Expert members or Senior staffs of the department called **"Pre-Evaluation Report"**
3. Submit the consolidated copy of the report containing suggestions and recommendation for improvement of the respective faculty.
4. Again, a clearly recorded video Lecture of the Faculty for 10 minutes on any preferred subject has to be prepared called **"Post-Evaluation Video Lecture"**. This video lecture is to verify that the faculty has improved in teaching based on the pitfalls mentioned in the "Pre-Evaluation Report".
5. An Evaluation report as per the format attached to be filled by analysing the "Post-Evaluation Video Lecture" by the department Expert members called **"Post-Evaluation Report"**

This evaluation should be completed and final report should be submitted on or **before 25<sup>th</sup> November 2022**. At least a gap of one week should be there between the pre and post video recordings.

**IQAC COORDINATOR**

**Copy To:** HODs (CSE, AIDS, ECE, EEE)



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## DEPARTMENT OF COMPUTER SCIENCE ENGINEERING

### LIST OF FACULTY MEMBERS FOR MICRO-TEACHING FOR 2022-2023

| S.NO | NAME OF THE FACULTY | DESIGNATION         |
|------|---------------------|---------------------|
| 1.   | Mrs. MUBEENA ANJUM  | ASSISTANT PROFESSOR |
| 2.   | Mr. DVGS PRASAD     | ASSISTANT PROFESSOR |

  
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## SCORE SHEET - MICRO TEACHING ANALYSIS AY 2022-2023

### DEPARTMENT OF COMPUTER SCIENCE AND ENGINEERING

| S.NO | NAME OF THE FACULTY | SCORE BEFORE MLTA<br>(Out of 5) | SCORE AFTER MLTA<br>(Out of 5) |
|------|---------------------|---------------------------------|--------------------------------|
| 1    | Mrs. MUBEENA ANJUM  | 3.1                             | 4.1                            |
| 2    | Mr.DVGS PRASAD      | 3.25                            | 4.15                           |

  
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## MICRO TEACHING ANALYSIS FORM (BY EXPERT - 1 / 2 / 3)

|                     |   |
|---------------------|---|
| NAME OF THE FACULTY | MYS. MUBEENA ANJUM                                  |
| DEPARTMENT          | CSE   |
| ACADEMIC YEAR       | 2022 - 2023   |
| SUBJECT & TOPIC/URL | CD  |
| DATE                | 09-11-2022  |
| ASSESSMENT TYPE     | PRE-ASSESSMENT / POST ASSESSMENT (TICK APPROPRIATE) |
| NAME OF THE EXPERT  | Dr. G. Kalaimina                                    |

| S.NO | PARAMETERS                                | RATE IN 1 TO 5 SCALE (1 - POOR, 2 - AVERAGE, 3 - GOOD, 4 - BEST, 5- EXCELLENT) |   |   |   |   |
|------|---|--|---|---|---|---|
| 1    | Highlighting Main Points                  | 1  | 2 | 3 | 4 | 5 |
| 2    | Utilization of the Blackboard             | 1  | 2 | 3 | 4 | 5 |
| 3    | Position of the Teacher and Body Language | 1  | 2 | 3 | 4 | 5 |
| 4    | Eye Contact with all the Students         | 1  | 2 | 3 | 4 | 5 |
| 5    | Subject Knowledge                         | 1  | 2 | 3 | 4 | 5 |
| 6    | Gestures and Expressions                  | 1  | 2 | 3 | 4 | 5 |
| 7    | Use of Professional Language in the Class | 1  | 2 | 3 | 4 | 5 |
| 8    | Time Management                           | 1  | 2 | 3 | 4 | 5 |
| 9    | Accuracy in Content Delivery              | 1  | 2 | 3 | 4 | 5 |
| 10   | Conclusion of the topic                   | 1  | 2 | 3 | 4 | 5 |

AVERAGE RATING OBTAINED IS 3.1 OUT OF 5. (Sum of Rating /10)

### ADDITIONAL COMMENTS BY THE EXPERT MEMBER FOR CORRECTIVE ACTIONS

| S.NO | COMMENTS/SUGGESTIONS BY THE EXPERT 1 / 2 / 3    |
|------|---|
|      | Need to manage the time, highlight main points. |

CO-ORDINATOR

NAME & SIGNATURE OF THE EXPERT MEMBER

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## MICRO TEACHING ANALYSIS FORM (BY EXPERT – 1 / 2 / 3)

|                     |   |
|---------------------|---|
| NAME OF THE FACULTY | Mrs. Mubena Anjum                                   |
| DEPARTMENT          | CSE   |
| ACADEMIC YEAR       | 2022 - 2023   |
| SUBJECT & TOPIC/URL | CD  |
| DATE                | 09-11-2022  |
| ASSESSMENT TYPE     | PRE-ASSESSMENT / POST ASSESSMENT (TICK APPROPRIATE) |
| NAME OF THE EXPERT  | Dr. L. C Manikandan                                 |

| S.NO | PARAMETERS                                | RATE IN 1 TO 5 SCALE (1 – POOR, 2 – AVERAGE, 3 – GOOD, 4 – BEST, 5- EXCELLENT) |   |   |   |   |
|------|---|--|---|---|---|---|
| 1    | Highlighting Main Points                  | 1  | 2 | 3 | 4 | 5 |
| 2    | Utilization of the Blackboard             | 1  | 2 | 3 | 4 | 5 |
| 3    | Position of the Teacher and Body Language | 1  | 2 | 3 | 4 | 5 |
| 4    | Eye Contact with all the Students         | 1  | 2 | 3 | 4 | 5 |
| 5    | Subject Knowledge                         | 1  | 2 | 3 | 4 | 5 |
| 6    | Gestures and Expressions                  | 1  | 2 | 3 | 4 | 5 |
| 7    | Use of Professional Language in the Class | 1  | 2 | 3 | 4 | 5 |
| 8    | Time Management                           | 1  | 2 | 3 | 4 | 5 |
| 9    | Accuracy in Content Delivery              | 1  | 2 | 3 | 4 | 5 |
| 10   | Conclusion of the topic                   | 1  | 2 | 3 | 4 | 5 |

AVERAGE RATING OBTAINED IS 3.1 OUT OF 5. (Sum of Rating /10)

### ADDITIONAL COMMENTS BY THE EXPERT MEMBER FOR CORRECTIVE ACTIONS

| S.NO | COMMENTS/SUGGESTIONS BY THE EXPERT 1 / 2 / 3             |
|------|--|
|      | 1. Need to improve highlighting main points and subject. |

CO-ORDINATOR

NAME & SIGNATURE OF THE EXPERT MEMBER

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## CONSOLIDATED REPORT OF MICRO-TEACHING ANALYSIS EVALUATION

PRE-ASSESSMENT COMMENTS

DATE: 09-11-2022

The Pre-Evaluation Video Lecture of Mrs. Mubeena Anjum, From CSE Department is evaluated and analysed by the following Expert members and the suggestions are given below:

| S. No | Expert Member                        | Recommendation for Improvement                       |
|-------|--------------------------------------|--|
| 1.    | Dr. G. Kalaimani - prof<br>CSE - HOD | Need to manage the time, highlight main points       |
| 2.    | Dr. L.C Manikandan - prof<br>CSE     | Need to improve highlighting main points and subject |

Expert 1 Rating 3.1

Expert 2 Rating 3.1

Average Rating Obtained is 3.1 (Average Rating of 2 Experts)

The Faculty is informed to improve in the area of above mentioned comments & suggestions. After a week, again video recording and analysis will be done. The faculty is advised to prepare for the same.

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SIGNATURE OF EXPERT MEMBERS

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## MICRO TEACHING ANALYSIS FORM (BY EXPERT - 1 / 2 / 3)

|                     |   |
|---------------------|---|
| NAME OF THE FACULTY | Mrs. mubeena Arjum                                  |
| DEPARTMENT          | CSE   |
| ACADEMIC YEAR       | 2022 - 2023   |
| SUBJECT & TOPIC/URL | CD  |
| DATE                | 09-11-2022 ✓  |
| ASSESSMENT TYPE     | PRE-ASSESSMENT / POST ASSESSMENT (TICK APPROPRIATE) |
| NAME OF THE EXPERT  | Dr. G. Kalaimani                                    |

| S.NO | PARAMETERS                                | RATE IN 1 TO 5 SCALE (1 - POOR, 2 - AVERAGE, 3 - GOOD, 4 - BEST, 5- EXCELLENT) |   |   |   |   |
|------|---|--|---|---|---|---|
| 1    | Highlighting Main Points                  | 1  | 2 | 3 | 4 | 5 |
| 2    | Utilization of the Blackboard             | 1  | 2 | 3 | 4 | 5 |
| 3    | Position of the Teacher and Body Language | 1  | 2 | 3 | 4 | 5 |
| 4    | Eye Contact with all the Students         | 1  | 2 | 3 | 4 | 5 |
| 5    | Subject Knowledge                         | 1  | 2 | 3 | 4 | 5 |
| 6    | Gestures and Expressions                  | 1  | 2 | 3 | 4 | 5 |
| 7    | Use of Professional Language in the Class | 1  | 2 | 3 | 4 | 5 |
| 8    | Time Management                           | 1  | 2 | 3 | 4 | 5 |
| 9    | Accuracy in Content Delivery              | 1  | 2 | 3 | 4 | 5 |
| 10   | Conclusion of the topic                   | 1  | 2 | 3 | 4 | 5 |

AVERAGE RATING OBTAINED IS 4.1 OUT OF 5. (Sum of Rating / 10)

### ADDITIONAL COMMENTS BY THE EXPERT MEMBER FOR CORRECTIVE ACTIONS

| S.NO | COMMENTS/SUGGESTIONS BY THE EXPERT 1 / 2 / 3         |
|------|--|
|      | Improved in time managment and highlight main points |

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## MICRO TEACHING ANALYSIS FORM (BY EXPERT – 1 / 2 / 3)

|                     |   |
|---------------------|---|
| NAME OF THE FACULTY | Mrs. Mubema Anjum                                   |
| DEPARTMENT          | CSE   |
| ACADEMIC YEAR       | 2022 - 2023   |
| SUBJECT & TOPIC/URL | CD  |
| DATE                | 19-11-2022 ✓  |
| ASSESSMENT TYPE     | PRE-ASSESSMENT / POST ASSESSMENT (TICK APPROPRIATE) |
| NAME OF THE EXPERT  | Dr. G. Kalav L. C. Manikandan                       |

| S.NO | PARAMETERS                                | RATE IN 1 TO 5 SCALE (1 – POOR, 2 – AVERAGE, 3 – GOOD, 4 – BEST, 5- EXCELLENT) |   |   |   |   |
|------|---|--|---|---|---|---|
| 1    | Highlighting Main Points                  | 1  | 2 | 3 | 4 | 5 |
| 2    | Utilization of the Blackboard             | 1  | 2 | 3 | 4 | 5 |
| 3    | Position of the Teacher and Body Language | 1  | 2 | 3 | 4 | 5 |
| 4    | Eye Contact with all the Students         | 1  | 2 | 3 | 4 | 5 |
| 5    | Subject Knowledge                         | 1  | 2 | 3 | 4 | 5 |
| 6    | Gestures and Expressions                  | 1  | 2 | 3 | 4 | 5 |
| 7    | Use of Professional Language in the Class | 1  | 2 | 3 | 4 | 5 |
| 8    | Time Management                           | 1  | 2 | 3 | 4 | 5 |
| 9    | Accuracy in Content Delivery              | 1  | 2 | 3 | 4 | 5 |
| 10   | Conclusion of the topic                   | 1  | 2 | 3 | 4 | 5 |

AVERAGE RATING OBTAINED IS 4.1 OUT OF 5. (Sum of Rating /10)

### ADDITIONAL COMMENTS BY THE EXPERT MEMBER FOR CORRECTIVE ACTIONS

|      |   |
|------|---|
| S.NO | COMMENTS/SUGGESTIONS BY THE EXPERT 1 / 2 / 3                      |
|      | Improved highlighting main point and time management and subject. |

CO-ORDINATOR

NAME & SIGNATURE OF THE EXPERT MEMBER

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DATE:- 19-11-2022

## CONSOLIDATED REPORT OF MICRO-TEACHING ANALYSIS EVALUATION

### POST ASSESSMENT COMMENTS

The suggestions recommended by Expert members with respect to the Pre-assessment report has been informed to Mrs mubeena Anjum for improvement. Later, lecture was recorded and expert members have analysed the presentation given by the faculty (Post Evaluation Video Lecture) after a week of time.

The Average Score obtained is 4.1 (Average of 2 Expert scores)


It is observed that there is a ☒ **Significant/Insignificant** improvement in the lecture.

**Note:** The average score greater than or equal to 3.5 indicates good improvement. If the average score is below 3.5 the faculty needs to reappear next time.

  
CO-ORDINATOR

  
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## MICRO TEACHING ANALYSIS FORM (BY EXPERT - 1/2/3)

|                     |   |
|---------------------|---|
| NAME OF THE FACULTY | Mr. DVAS Prasad                                     |
| DEPARTMENT          | CSE   |
| ACADEMIC YEAR       | 2022-2023   |
| SUBJECT & TOPIC/URL | D.E   |
| DATE                | 09-11-2022  |
| ASSESSMENT TYPE     | PRE-ASSESSMENT / POST ASSESSMENT (TICK APPROPRIATE) |
| NAME OF THE EXPERT  | Dr. G. Kalaimani                                    |

| S.NO | PARAMETERS                                | RATE IN 1 TO 5 SCALE (1 - POOR, 2 - AVERAGE, 3 - GOOD, 4 - BEST, 5- EXCELLENT) |   |   |   |   |
|------|---|--|---|---|---|---|
| 1    | Highlighting Main Points                  | 1  | 2 | 3 | 4 | 5 |
| 2    | Utilization of the Blackboard             | 1  | 2 | 3 | 4 | 5 |
| 3    | Position of the Teacher and Body Language | 1  | 2 | 3 | 4 | 5 |
| 4    | Eye Contact with all the Students         | 1  | 2 | 3 | 4 | 5 |
| 5    | Subject Knowledge                         | 1  | 2 | 3 | 4 | 5 |
| 6    | Gestures and Expressions                  | 1  | 2 | 3 | 4 | 5 |
| 7    | Use of Professional Language in the Class | 1  | 2 | 3 | 4 | 5 |
| 8    | Time Management                           | 1  | 2 | 3 | 4 | 5 |
| 9    | Accuracy in Content Delivery              | 1  | 2 | 3 | 4 | 5 |
| 10   | Conclusion of the topic                   | 1  | 2 | 3 | 4 | 5 |

AVERAGE RATING OBTAINED IS 3.1 OUT OF 5. (Sum of Rating /10)

### ADDITIONAL COMMENTS BY THE EXPERT MEMBER FOR CORRECTIVE ACTIONS

| S.NO | COMMENTS/SUGGESTIONS BY THE EXPERT 1/2/3  |
|------|---|
| 1.   | Need to improve highlighting main points & maintain eyecontact with all students. |

CO-ORDINATOR

NAME & SIGNATURE OF THE EXPERT MEMBER

HEAD OF THE DEPARTMENT

HEAD OF THE DEPARTMENT  
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Aziznagar (V), Moinabad (M), R.R. Dist. 500 075 - T.S.

Contact No. 7893044962 / 08413235962

Website : www.drvrkwomenscollege.com

## MICRO TEACHING ANALYSIS FORM (BY EXPERT - 1/2/3)

|                     |   |
|---------------------|---|
| NAME OF THE FACULTY | Mr. DVAS Prasad                                     |
| DEPARTMENT          | CSE   |
| ACADEMIC YEAR       | 2022-2023   |
| SUBJECT & TOPIC/URL | DE  |
| DATE                | 09-11-2022  |
| ASSESSMENT TYPE     | PRE-ASSESSMENT / POST ASSESSMENT (TICK APPROPRIATE) |
| NAME OF THE EXPERT  | Dr. L.C. Manikandan                                 |

| S.NO | PARAMETERS                                | RATE IN 1 TO 5 SCALE (1 - POOR, 2 - AVERAGE, 3 - GOOD, 4 - BEST, 5- EXCELLENT) |     |     |     |   |
|------|---|--|-----|-----|-----|---|
| 1    | Highlighting Main Points                  | 1  | (2) | 3   | 4   | 5 |
| 2    | Utilization of the Blackboard             | 1  | 2   | (3) | 4   | 5 |
| 3    | Position of the Teacher and Body Language | 1  | 2   | 3   | (4) | 5 |
| 4    | Eye Contact with all the Students         | 1  | 2   | (3) | 4   | 5 |
| 5    | Subject Knowledge                         | 1  | 2   | 3   | (4) | 5 |
| 6    | Gestures and Expressions                  | 1  | 2   | 3   | (4) | 5 |
| 7    | Use of Professional Language in the Class | 1  | 2   | (3) | 4   | 5 |
| 8    | Time Management                           | 1  | (2) | 3   | 4   | 5 |
| 9    | Accuracy in Content Delivery              | 1  | 2   | (3) | 4   | 5 |
| 10   | Conclusion of the topic                   | 1  | 2   | 3   | (4) | 5 |

AVERAGE RATING OBTAINED IS 3.6 OUT OF 5. (Sum of Rating /10)

### ADDITIONAL COMMENTS BY THE EXPERT MEMBER FOR CORRECTIVE ACTIONS

| S.NO | COMMENTS/SUGGESTIONS BY THE EXPERT 1/2/3        |
|------|---|
| 1,   | Need to manage the time, highlight main points. |

CO-ORDINATOR

NAME & SIGNATURE OF THE EXPERT MEMBER

HEAD OF THE DEPARTMENT  
COMPUTER SCIENCE & ENGINEERING  
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Contact No. 7893044962 / 08413235962  
Website : www.drvrkwomenscollege.com

## CONSOLIDATED REPORT OF MICRO-TEACHING ANALYSIS EVALUATION

PRE-ASSESSMENT COMMENTS

DATE: 09-11-22

The Pre-Evaluation Video Lecture of Ms. DVAS Prasad, From  
CSE Department is evaluated and analysed by the following Expert members  
and the suggestions are given below:

| S. No | Expert Member                         | Recommendation for Improvement   |
|-------|---------------------------------------|--|
| 1.    | Dr. A. Kalaimani - Prof<br>CSE - HOD. | Need to improve<br>highlighting main<br>points & maintain<br>eye contact with<br>students. |
| 2.    | Dr. L.C. Manikandan:-<br>Prof - CSE   | Need to manage<br>time, highlight<br>main points.  |

Expert 1 Rating 3.1 Expert 2 Rating 3.6

Average Rating Obtained is 3.25 (Average Rating of 2 Experts)

The Faculty is informed to improve in the area of above mentioned comments & suggestions.  
After a week, again video recording and analysis will be done. The faculty is advised to prepare  
for the same.

CO-ORDINATOR

SIGNATURE OF EXPERT MEMBERS

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Website : www.drvrkwomenscollege.com

## MICRO TEACHING ANALYSIS FORM (BY EXPERT - 1/2/3)

|                     |   |
|---------------------|---|
| NAME OF THE FACULTY | Mr. DVAS Prasad                                     |
| DEPARTMENT          | CSE   |
| ACADEMIC YEAR       | 2022-23   |
| SUBJECT & TOPIC/URL | D.E   |
| DATE                | 19-11-22  |
| ASSESSMENT TYPE     | PRE-ASSESSMENT / POST ASSESSMENT (TICK APPROPRIATE) |
| NAME OF THE EXPERT  | Dr. G. Kalaimani                                    |

| S.NO | PARAMETERS                                | RATE IN 1 TO 5 SCALE (1 - POOR, 2 - AVERAGE, 3 - GOOD, 4 - BEST, 5- EXCELLENT) |   |   |   |   |
|------|---|--|---|---|---|---|
| 1    | Highlighting Main Points                  | 1  | 2 | 3 | 4 | 5 |
| 2    | Utilization of the Blackboard             | 1  | 2 | 3 | 4 | 5 |
| 3    | Position of the Teacher and Body Language | 1  | 2 | 3 | 4 | 5 |
| 4    | Eye Contact with all the Students         | 1  | 2 | 3 | 4 | 5 |
| 5    | Subject Knowledge                         | 1  | 2 | 3 | 4 | 5 |
| 6    | Gestures and Expressions                  | 1  | 2 | 3 | 4 | 5 |
| 7    | Use of Professional Language in the Class | 1  | 2 | 3 | 4 | 5 |
| 8    | Time Management                           | 1  | 2 | 3 | 4 | 5 |
| 9    | Accuracy in Content Delivery              | 1  | 2 | 3 | 4 | 5 |
| 10   | Conclusion of the topic                   | 1  | 2 | 3 | 4 | 5 |

AVERAGE RATING OBTAINED IS 4.2 OUT OF 5. (Sum of Rating /10)

### ADDITIONAL COMMENTS BY THE EXPERT MEMBER FOR CORRECTIVE ACTIONS

| S.NO | COMMENTS/SUGGESTIONS BY THE EXPERT 1/2/3   |
|------|--|
|      | Significant improvement in highlighting main points and good eyecontact with students. |

CO-ORDINATOR

NAME & SIGNATURE OF THE EXPERT MEMBER

HEAD OF THE DEPARTMENT  
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## MICRO TEACHING ANALYSIS FORM (BY EXPERT - 1/2/3)

|                     |   |
|---------------------|---|
| NAME OF THE FACULTY | Mn- DVAS Prasad                                     |
| DEPARTMENT          | CSE   |
| ACADEMIC YEAR       | 2022-2023   |
| SUBJECT & TOPIC/URL | D.E   |
| DATE                | 19-11-22  |
| ASSESSMENT TYPE     | PRE-ASSESSMENT / POST ASSESSMENT (TICK APPROPRIATE) |
| NAME OF THE EXPERT  | Dr. L.C. Manikandan                                 |

| S.NO | PARAMETERS                                | RATE IN 1 TO 5 SCALE (1 - POOR, 2 - AVERAGE, 3 - GOOD, 4 - BEST, 5- EXCELLENT) |   |   |   |   |
|------|---|--|---|---|---|---|
| 1    | Highlighting Main Points                  | 1  | 2 | 3 | 4 | 5 |
| 2    | Utilization of the Blackboard             | 1  | 2 | 3 | 4 | 5 |
| 3    | Position of the Teacher and Body Language | 1  | 2 | 3 | 4 | 5 |
| 4    | Eye Contact with all the Students         | 1  | 2 | 3 | 4 | 5 |
| 5    | Subject Knowledge                         | 1  | 2 | 3 | 4 | 5 |
| 6    | Gestures and Expressions                  | 1  | 2 | 3 | 4 | 5 |
| 7    | Use of Professional Language in the Class | 1  | 2 | 3 | 4 | 5 |
| 8    | Time Management                           | 1  | 2 | 3 | 4 | 5 |
| 9    | Accuracy in Content Delivery              | 1  | 2 | 3 | 4 | 5 |
| 10   | Conclusion of the topic                   | 1  | 2 | 3 | 4 | 5 |

AVERAGE RATING OBTAINED IS 4.1 OUT OF 5. (Sum of Rating /10)

### ADDITIONAL COMMENTS BY THE EXPERT MEMBER FOR CORRECTIVE ACTIONS

| S.NO | COMMENTS/SUGGESTIONS BY THE EXPERT 1/2/3                            |
|------|---|
|      | Improved significantly in managing time & highlighting main points. |

CO-ORDINATOR

NAME & SIGNATURE OF THE EXPERT MEMBER

HEAD OF THE DEPARTMENT

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Website : www.drvrkwomenscollege.com

DATE:- 19-11-22

## CONSOLIDATED REPORT OF MICRO-TEACHING ANALYSIS EVALUATION

### POST ASSESSMENT COMMENTS



The suggestions recommended by Expert members with respect to the Pre-assessment report has been informed to Mr. DVGS Prasad for improvement. Later, lecture was recorded and expert members have analysed the presentation given by the faculty (Post Evaluation Video Lecture) after a week of time.


The Average Score obtained is 4.15 (Average of 2 Expert scores)

It is observed that there is a <sup>✓</sup> **Significant/Insignificant** improvement in the lecture.

**Note:** The average score greater than or equal to 3.5 indicates good improvement. If the average score is below 3.5 the faculty needs to reappear next time.

  
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SIGNATURE OF EXPERT MEMBERS  


  
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## DEPARTMENT OF ELECTRICAL AND ELECTRONICS ENGINEERING

### SUMMARY REPORT OF MICROTEACHING ANALYSIS

| S.NO | ACADEMIC YEAR | NO. OF FACULTIES TRAINED |
|------|---------------|--------------------------|
| 1    | AY 2018-2019  | 01                       |
| 2    | AY 2019-2020  | 01                       |
| 3    | AY 2020-2021  | 01                       |
| 4    | AY 2021-2022  | 01                       |
| 5    | AY 2022-2023  | 02                       |

  
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DEPARTMENT OF ELECTRICAL AND ELECTRONICS ENGINEERING

LIST OF FACULTY MEMBERS FOR MICRO-TEACHING FOR 2022-2023

| S.NO | NAME OF THE FACULTY | DESIGNATION         |
|------|---------------------|---------------------|
| 1.   | MS.HAFSA NASEER     | ASSISTANT PROFESSOR |
| 2.   | Mr.SYED RIYAZ AHMED | ASSISTANT PROFESSOR |

DR. V.R.K WOMEN'S COLLEGE  
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## SCORE SHEET - MICRO TEACHING ANALYSIS AY 2022-2023

### DEPARTMENT OF ELECTRICAL AND ELECTRONICS ENGINEERING

| S.NO | NAME OF THE FACULTY | SCORE BEFORE MLTA<br>(Out of 5) | SCORE AFTER MLTA<br>(Out of 5) |
|------|---------------------|---------------------------------|--------------------------------|
| 1    | MS.HAFSA NASEER     | 3.05                            | 3.6                            |
| 2    | Mr.SYED RIYAZ AHMED | 3.05                            | 4.1                            |

  
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## MICRO TEACHING ANALYSIS FORM (BY EXPERT - 1 / 2 / 3)

|                     |   |
|---------------------|---|
| NAME OF THE FACULTY | Ms. Hafsa Naseer                                    |
| DEPARTMENT          | EEE   |
| ACADEMIC YEAR       | 2022 - 2023   |
| SUBJECT & TOPIC/URL | BEE   |
| DATE                | 09-11-2022  |
| ASSESSMENT TYPE     | PRE-ASSESSMENT / POST ASSESSMENT (TICK APPROPRIATE) |
| NAME OF THE EXPERT  | Dr. Raj Selvan                                      |

| S.NO | PARAMETERS                                | RATE IN 1 TO 5 SCALE (1 - POOR, 2 - AVERAGE, 3 - GOOD, 4 - BEST, 5- EXCELLENT) |   |   |   |   |
|------|---|--|---|---|---|---|
| 1    | Highlighting Main Points                  | 1  | 2 | 3 | 4 | 5 |
| 2    | Utilization of the Blackboard             | 1  | 2 | 3 | 4 | 5 |
| 3    | Position of the Teacher and Body Language | 1  | 2 | 3 | 4 | 5 |
| 4    | Eye Contact with all the Students         | 1  | 2 | 3 | 4 | 5 |
| 5    | Subject Knowledge                         | 1  | 2 | 3 | 4 | 5 |
| 6    | Gestures and Expressions                  | 1  | 2 | 3 | 4 | 5 |
| 7    | Use of Professional Language in the Class | 1  | 2 | 3 | 4 | 5 |
| 8    | Time Management                           | 1  | 2 | 3 | 4 | 5 |
| 9    | Accuracy in Content Delivery              | 1  | 2 | 3 | 4 | 5 |
| 10   | Conclusion of the topic                   | 1  | 2 | 3 | 4 | 5 |

AVERAGE RATING OBTAINED IS 3.1 OUT OF 5. (Sum of Rating /10)

### ADDITIONAL COMMENTS BY THE EXPERT MEMBER FOR CORRECTIVE ACTIONS

| S.NO | COMMENTS/SUGGESTIONS BY THE EXPERT 1 / 2 / 3          |
|------|---|
|      | Need to improve highlighting main points and Subject. |

CO-ORDINATOR

NAME & SIGNATURE OF THE EXPERT MEMBER

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## MICRO TEACHING ANALYSIS FORM (BY EXPERT - 1 / 2 / 3)

|                     |   |
|---------------------|---|
| NAME OF THE FACULTY | Ms. Hafsa Naseer                                    |
| DEPARTMENT          | EEE   |
| ACADEMIC YEAR       | 2022 - 2023   |
| SUBJECT & TOPIC/URL | BEE   |
| DATE                | 09-11-2023  |
| ASSESSMENT TYPE     | PRE-ASSESSMENT / POST ASSESSMENT (TICK APPROPRIATE) |
| NAME OF THE EXPERT  | Dn. Jayakumar                                       |

| S.NO | PARAMETERS                                | RATE IN 1 TO 5 SCALE (1 - POOR, 2 - AVERAGE, 3 - GOOD, 4 - BEST, 5- EXCELLENT) |   |   |   |   |
|------|---|--|---|---|---|---|
| 1    | Highlighting Main Points                  | 1  | 2 | 3 | 4 | 5 |
| 2    | Utilization of the Blackboard             | 1  | 2 | 3 | 4 | 5 |
| 3    | Position of the Teacher and Body Language | 1  | 2 | 3 | 4 | 5 |
| 4    | Eye Contact with all the Students         | 1  | 2 | 3 | 4 | 5 |
| 5    | Subject Knowledge                         | 1  | 2 | 3 | 4 | 5 |
| 6    | Gestures and Expressions                  | 1  | 2 | 3 | 4 | 5 |
| 7    | Use of Professional Language in the Class | 1  | 2 | 3 | 4 | 5 |
| 8    | Time Management                           | 1  | 2 | 3 | 4 | 5 |
| 9    | Accuracy in Content Delivery              | 1  | 2 | 3 | 4 | 5 |
| 10   | Conclusion of the topic                   | 1  | 2 | 3 | 4 | 5 |

AVERAGE RATING OBTAINED IS 3.0 OUT OF 5. (Sum of Rating /10)

### ADDITIONAL COMMENTS BY THE EXPERT MEMBER FOR CORRECTIVE ACTIONS

| S.NO | COMMENTS/SUGGESTIONS BY THE EXPERT 1 / 2 / 3                       |
|------|--|
|      | Need to improve utilization of the blackboard and Time management. |

CO-ORDINATOR

NAME & SIGNATURE OF THE EXPERT MEMBER

HEAD OF THE DEPARTMENT  
HEAD OF THE DEPARTMENT  
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## CONSOLIDATED REPORT OF MICRO-TEACHING ANALYSIS EVALUATION

PRE-ASSESSMENT COMMENTS

DATE: 09-11-2022

The Pre-Evaluation Video Lecture of Mrs. Hafsa Naseer, From EEE Department is evaluated and analysed by the following Expert members and the suggestions are given below:

| S. No | Expert Member    | Recommendation for Improvement                                  |
|-------|------------------|---|
| 1.    | Dr. Raj Selvam.  | Need to improve highlighting main point and subject             |
| 2.    | Dr. Jaya & Kanna | need to improve utilization of the blackboard & Time management |

Expert 1 Rating 3.1

Expert 2 Rating 3.0

Average Rating Obtained is 3.05 (Average Rating of 2 Experts)

The Faculty is informed to improve in the area of above mentioned comments & suggestions. After a week, again video recording and analysis will be done. The faculty is advised to prepare for the same.

CO-ORDINATOR

SIGNATURE OF EXPERT MEMBERS

Jaya  
Kanna

HEAD OF THE DEPARTMENT

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## MICRO TEACHING ANALYSIS FORM (BY EXPERT - 1 / 2 / 3)

|                     |   |
|---------------------|---|
| NAME OF THE FACULTY | Ms. Hafsa Naseem                                    |
| DEPARTMENT          | ECE   |
| ACADEMIC YEAR       | 2022-2023   |
| SUBJECT & TOPIC/URL | BEE   |
| DATE                | 19-11-2022 ✓  |
| ASSESSMENT TYPE     | PRE-ASSESSMENT / POST ASSESSMENT (TICK APPROPRIATE) |
| NAME OF THE EXPERT  | Dr. Raj Selvan.                                     |

| S.NO | PARAMETERS                                | RATE IN 1 TO 5 SCALE (1 – POOR, 2 – AVERAGE, 3 – GOOD, 4 – BEST, 5- EXCELLENT) |   |   |   |   |
|------|---|--|---|---|---|---|
| 1    | Highlighting Main Points                  | 1  | 2 | 3 | 4 | 5 |
| 2    | Utilization of the Blackboard             | 1  | 2 | 3 | 4 | 5 |
| 3    | Position of the Teacher and Body Language | 1  | 2 | 3 | 4 | 5 |
| 4    | Eye Contact with all the Students         | 1  | 2 | 3 | 4 | 5 |
| 5    | Subject Knowledge                         | 1  | 2 | 3 | 4 | 5 |
| 6    | Gestures and Expressions                  | 1  | 2 | 3 | 4 | 5 |
| 7    | Use of Professional Language in the Class | 1  | 2 | 3 | 4 | 5 |
| 8    | Time Management                           | 1  | 2 | 3 | 4 | 5 |
| 9    | Accuracy in Content Delivery              | 1  | 2 | 3 | 4 | 5 |
| 10   | Conclusion of the topic                   | 1  | 2 | 3 | 4 | 5 |

AVERAGE RATING OBTAINED IS 3.6 OUT OF 5. (Sum of Rating /10)

### ADDITIONAL COMMENTS BY THE EXPERT MEMBER FOR CORRECTIVE ACTIONS

| S.NO | COMMENTS/SUGGESTIONS BY THE EXPERT 1 / 2 / 3   |
|------|--|
|      | Improved highlighting main points and subject. |

CO-ORDINATOR

NAME & SIGNATURE OF THE EXPERT MEMBER

HEAD OF THE DEPARTMENT  
HEAD OF THE DEPARTMENT  
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## MICRO TEACHING ANALYSIS FORM (BY EXPERT - 1/2/3)

|                     |   |
|---------------------|---|
| NAME OF THE FACULTY | MS. Hafsah Naseer                                   |
| DEPARTMENT          | EEE   |
| ACADEMIC YEAR       | 2022-2023   |
| SUBJECT & TOPIC/URL | BEE   |
| DATE                | 19-11-2022  |
| ASSESSMENT TYPE     | PRE-ASSESSMENT / POST ASSESSMENT (TICK APPROPRIATE) |
| NAME OF THE EXPERT  | Dr. Jaya Kumar                                      |

| S.NO | PARAMETERS                                | RATE IN 1 TO 5 SCALE (1 - POOR, 2 - AVERAGE, 3 - GOOD, 4 - BEST, 5- EXCELLENT) |   |   |   |   |
|------|---|--|---|---|---|---|
| 1    | Highlighting Main Points                  | 1  | 2 | 3 | 4 | 5 |
| 2    | Utilization of the Blackboard             | 1  | 2 | 3 | 4 | 5 |
| 3    | Position of the Teacher and Body Language | 1  | 2 | 3 | 4 | 5 |
| 4    | Eye Contact with all the Students         | 1  | 2 | 3 | 4 | 5 |
| 5    | Subject Knowledge                         | 1  | 2 | 3 | 4 | 5 |
| 6    | Gestures and Expressions                  | 1  | 2 | 3 | 4 | 5 |
| 7    | Use of Professional Language in the Class | 1  | 2 | 3 | 4 | 5 |
| 8    | Time Management                           | 1  | 2 | 3 | 4 | 5 |
| 9    | Accuracy in Content Delivery              | 1  | 2 | 3 | 4 | 5 |
| 10   | Conclusion of the topic                   | 1  | 2 | 3 | 4 | 5 |

AVERAGE RATING OBTAINED IS 3.7 OUT OF 5. (Sum of Rating /10)

### ADDITIONAL COMMENTS BY THE EXPERT MEMBER FOR CORRECTIVE ACTIONS

| S.NO | COMMENTS/SUGGESTIONS BY THE EXPERT 1 / 2 / 3               |
|------|--|
|      | Improved utilization of the blackboard and time management |

CO-ORDINATOR

NAME & SIGNATURE OF THE EXPERT MEMBER

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HEAD OF THE DEPARTMENT  
ELECTRICAL & ELECTRONICS ENGINEERING  
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ENGINEERING & TECHNOLOGY





# DR. V.R.K WOMEN'S COLLEGE OF ENGINEERING AND TECHNOLOGY

Approved by AICTE & Premitted by Government of Telangana State  
Affiliated to Jawaharlal Nehru Technological University Hyderabad

Aziznagar (V), Moinabad (M), R.R. Dist. 500 075 - T.S.

Contact No. 7893044962 / 08413235962

Website : [www.drvrkwomenscollege.com](http://www.drvrkwomenscollege.com)

DATE:- 19-11-2022

## CONSOLIDATED REPORT OF MICRO-TEACHING ANALYSIS EVALUATION

### POST ASSESSMENT COMMENTS

The suggestions recommended by Expert members with respect to the Pre-assessment report has been informed to Ms. Haysa Naseer for improvement. Later, lecture was recorded and expert members have analysed the presentation given by the faculty (Post Evaluation Video Lecture) after a week of time.

The Average Score obtained is 3.6 (Average of 2 Expert scores)



✓


It is observed that there is a **Significant/Insignificant** improvement in the lecture.

**Note:** The average score greater than or equal to 3.5 indicates good improvement. If the average score is below 3.5 the faculty needs to reappear next time.

  
CO-ORDINATOR

SIGNATURE OF EXPERT MEMBERS

  
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Contact No. 7893044962 / 08413235962

Website : www.dvrkwomenscollege.com

## MICRO TEACHING ANALYSIS FORM (BY EXPERT - 1/2/3)

|                     |   |
|---------------------|---|
| NAME OF THE FACULTY | Mr. Syed Riyaz Ahmed                                |
| DEPARTMENT          | EEE   |
| ACADEMIC YEAR       | 2022-2023   |
| SUBJECT & TOPIC/URL | EMF   |
| DATE                | 09-11-2022  |
| ASSESSMENT TYPE     | PRE-ASSESSMENT / POST ASSESSMENT (TICK APPROPRIATE) |
| NAME OF THE EXPERT  | Dr. Raj Selvan                                      |

| S.NO | PARAMETERS                                | RATE IN 1 TO 5 SCALE (1 - POOR, 2 - AVERAGE, 3 - GOOD, 4 - BEST, 5- EXCELLENT) |   |   |   |   |
|------|---|--|---|---|---|---|
| 1    | Highlighting Main Points                  | 1  | 2 | 3 | 4 | 5 |
| 2    | Utilization of the Blackboard             | 1  | 2 | 3 | 4 | 5 |
| 3    | Position of the Teacher and Body Language | 1  | 2 | 3 | 4 | 5 |
| 4    | Eye Contact with all the Students         | 1  | 2 | 3 | 4 | 5 |
| 5    | Subject Knowledge                         | 1  | 2 | 3 | 4 | 5 |
| 6    | Gestures and Expressions                  | 1  | 2 | 3 | 4 | 5 |
| 7    | Use of Professional Language in the Class | 1  | 2 | 3 | 4 | 5 |
| 8    | Time Management                           | 1  | 2 | 3 | 4 | 5 |
| 9    | Accuracy in Content Delivery              | 1  | 2 | 3 | 4 | 5 |
| 10   | Conclusion of the topic                   | 1  | 2 | 3 | 4 | 5 |

AVERAGE RATING OBTAINED IS 2.9 OUT OF 5. (Sum of Rating /10)

### ADDITIONAL COMMENTS BY THE EXPERT MEMBER FOR CORRECTIVE ACTIONS

| S.NO | COMMENTS/SUGGESTIONS BY THE EXPERT 1/2/3          |
|------|---|
|      | Need to improve usage of board and managing time. |

CO-ORDINATOR

NAME & SIGNATURE OF THE EXPERT MEMBER

HEAD OF THE DEPARTMENT

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## MICRO TEACHING ANALYSIS FORM (BY EXPERT - 1 / 2 / 3)

|                     |   |
|---------------------|---|
| NAME OF THE FACULTY | Mr. Syed Riyaz Ahmed                                |
| DEPARTMENT          | EEE   |
| ACADEMIC YEAR       | 2022-2023   |
| SUBJECT & TOPIC/URL | EMF   |
| DATE                | 09-11-2022  |
| ASSESSMENT TYPE     | PRE-ASSESSMENT / POST ASSESSMENT (TICK APPROPRIATE) |
| NAME OF THE EXPERT  | Jaya Kumar.   |

| S.NO | PARAMETERS                                | RATE IN 1 TO 5 SCALE (1 - POOR, 2 - AVERAGE, 3 - GOOD, 4 - BEST, 5- EXCELLENT) |   |   |   |   |
|------|---|--|---|---|---|---|
| 1    | Highlighting Main Points                  | 1  | 2 | 3 | 4 | 5 |
| 2    | Utilization of the Blackboard             | 1  | 2 | 3 | 4 | 5 |
| 3    | Position of the Teacher and Body Language | 1  | 2 | 3 | 4 | 5 |
| 4    | Eye Contact with all the Students         | 1  | 2 | 3 | 4 | 5 |
| 5    | Subject Knowledge                         | 1  | 2 | 3 | 4 | 5 |
| 6    | Gestures and Expressions                  | 1  | 2 | 3 | 4 | 5 |
| 7    | Use of Professional Language in the Class | 1  | 2 | 3 | 4 | 5 |
| 8    | Time Management                           | 1  | 2 | 3 | 4 | 5 |
| 9    | Accuracy in Content Delivery              | 1  | 2 | 3 | 4 | 5 |
| 10   | Conclusion of the topic                   | 1  | 2 | 3 | 4 | 5 |

AVERAGE RATING OBTAINED IS 3.2 OUT OF 5. (Sum of Rating / 10)

ADDITIONAL COMMENTS BY THE EXPERT MEMBER FOR CORRECTIVE ACTIONS

| S.NO | COMMENTS/SUGGESTIONS BY THE EXPERT 1 / 2 / 3              |
|------|---|
|      | Need to improve usage of board, highlighting main points. |

CO-ORDINATOR

NAME & SIGNATURE OF THE EXPERT MEMBER

HEAD OF THE DEPARTMENT  
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## CONSOLIDATED REPORT OF MICRO-TEACHING ANALYSIS EVALUATION

PRE-ASSESSMENT COMMENTS

DATE: 9/11/23

The Pre-Evaluation Video Lecture of Mr. Riyaz Ahmed, From  
EEE Department is evaluated and analysed by the following Expert members  
and the suggestions are given below:

| S. No | Expert Member    | Recommendation for Improvement                                |
|-------|------------------|---|
| 1.    | Dr. Raj Selvan . | Need to improve usage of board and managing time              |
| 2.    | Dr. Jaya Kumar   | Need to improve usage of board and highlighting main points . |

Expert 1 Rating 2.9


Expert 2 Rating 3.2

Average Rating Obtained is 3.05 (Average Rating of 2 Experts)

The Faculty is informed to improve in the area of above mentioned comments & suggestions.  
After a week, again video recording and analysis will be done. The faculty is advised to prepare  
for the same.

  
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## MICRO TEACHING ANALYSIS FORM (BY EXPERT - 1/2/3)

|                     |   |
|---------------------|---|
| NAME OF THE FACULTY | Mr. Syed Riyaz Ahmed                                |
| DEPARTMENT          | EEE   |
| ACADEMIC YEAR       | 2022-2023   |
| SUBJECT & TOPIC/URL | EMF   |
| DATE                | 10/11/22  |
| ASSESSMENT TYPE     | PRE-ASSESSMENT / POST ASSESSMENT (TICK APPROPRIATE) |
| NAME OF THE EXPERT  | Dr. Raj Selvan.                                     |

| S.NO | PARAMETERS                                | RATE IN 1 TO 5 SCALE (1 - POOR, 2 - AVERAGE, 3 - GOOD, 4 - BEST, 5- EXCELLENT) |   |   |   |   |
|------|---|--|---|---|---|---|
| 1    | Highlighting Main Points                  | 1  | 2 | 3 | 4 | 5 |
| 2    | Utilization of the Blackboard             | 1  | 2 | 3 | 4 | 5 |
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| 6    | Gestures and Expressions                  | 1  | 2 | 3 | 4 | 5 |
| 7    | Use of Professional Language in the Class | 1  | 2 | 3 | 4 | 5 |
| 8    | Time Management                           | 1  | 2 | 3 | 4 | 5 |
| 9    | Accuracy in Content Delivery              | 1  | 2 | 3 | 4 | 5 |
| 10   | Conclusion of the topic                   | 1  | 2 | 3 | 4 | 5 |

AVERAGE RATING OBTAINED IS 4.0 OUT OF 5. (Sum of Rating /10)

### ADDITIONAL COMMENTS BY THE EXPERT MEMBER FOR CORRECTIVE ACTIONS

| S.NO | COMMENTS/SUGGESTIONS BY THE EXPERT 1 / 2 / 3                  |
|------|---|
|      | Improved significantly in usage of board and time management. |

CO-ORDINATOR

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## MICRO TEACHING ANALYSIS FORM (BY EXPERT - 1 / 2 / 3)

|                     |   |
|---------------------|---|
| NAME OF THE FACULTY | Mr. Syed Riyaz Ahmed                                |
| DEPARTMENT          | EEE   |
| ACADEMIC YEAR       | 2022-2023   |
| SUBJECT & TOPIC/URL | EMF   |
| DATE                | 09-11-22 ✓  |
| ASSESSMENT TYPE     | PRE-ASSESSMENT / POST ASSESSMENT (TICK APPROPRIATE) |
| NAME OF THE EXPERT  | Dr. Jaya Kumar                                      |

| S.NO | PARAMETERS                                | RATE IN 1 TO 5 SCALE (1 - POOR, 2 - AVERAGE, 3 - GOOD, 4 - BEST, 5- EXCELLENT) |   |   |   |   |
|------|---|--|---|---|---|---|
| 1    | Highlighting Main Points                  | 1  | 2 | 3 | 4 | 5 |
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| 7    | Use of Professional Language in the Class | 1  | 2 | 3 | 4 | 5 |
| 8    | Time Management                           | 1  | 2 | 3 | 4 | 5 |
| 9    | Accuracy in Content Delivery              | 1  | 2 | 3 | 4 | 5 |
| 10   | Conclusion of the topic                   | 1  | 2 | 3 | 4 | 5 |

AVERAGE RATING OBTAINED IS 4.1 OUT OF 5. (Sum of Rating /10)

### ADDITIONAL COMMENTS BY THE EXPERT MEMBER FOR CORRECTIVE ACTIONS

| S.NO | COMMENTS/SUGGESTIONS BY THE EXPERT 1 / 2 / 3           |
|------|--|
|      | Improved in usage of board & highlighting main points. |

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DATE:- 19/11/22

## CONSOLIDATED REPORT OF MICRO-TEACHING ANALYSIS EVALUATION

### POST ASSESSMENT COMMENTS

The suggestions recommended by Expert members with respect to the Pre-assessment report has been informed to Mr. Riyaz Ahmed for improvement. Later, lecture was recorded and expert members have analysed the presentation given by the faculty (Post Evaluation Video Lecture) after a week of time.

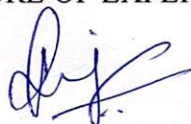
The Average Score obtained is 4.05 (Average of 2 Expert scores)


It is observed that there is a <sup>✓</sup> **Significant/Insignificant** improvement in the lecture.

**Note:** The average score greater than or equal to 3.5 indicates good improvement. If the average score is below 3.5 the faculty needs to reappear next time.

  
CO-ORDINATOR

  
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