



DR. V.R.K WOMEN'S COLLEGE OF ENGINEERING AND TECHNOLOGY

Approved by AICTE & Premitted by Government of Telangana State
Affiliated to Jawaharlal Nehru Technological University Hyderabad

Aziznagar (V), Moinabad (M), R.R. Dist. 500 075 - T.S.

Contact No. 7893044962 / 08413235962

Website : www.drvrkwomenscollege.com

Internal Quality Assurance Cell

Academic Year: 2018-19

| S.No. | Name | Designation | Category | Position |
|-------|--------------------------|---|----------------------------------|--------------------|
| 1 | Dr. B.Sasi Kumar | Principal | Head of the Institution | Convenor |
| 2 | Dr. Aleemuddin Ghouri | Professor | Teaching Faculty | Coordinator |
| 3 | Dr. L.C. Manikandan | Professor | Teaching Faculty | Deputy Coordinator |
| 4 | Dr.Prasanakumar.R | Professor/CSE | Teaching Faculty | Member |
| 5 | Dr. G. Kalaimani | Professor & H.O.D/ CSE | Teaching Faculty | Member |
| 6 | Dr.ShaikSaidulu | Professor & H.O.D/ ECE | Teaching Faculty | Member |
| 7 | Dr.K.Premlatha | Professor & H.O.D/ EEE | Teaching Faculty | Member |
| 8 | Dr. Touseef Humaira | Professor & H.O.D / H&S | Teaching Faculty | Member |
| 9 | Mrs. Shaheena Kamrani | Assistant Professor Exam Cell Incharge | Teaching Faculty | Member |
| 10 | Mrs.Mubeena Anjum | Head Training, Placement and Corporate Affairs | Teaching Faculty | Member |
| 11 | Mr.Shaik Nagur Basha | Assistant Professor/EEE. Alumni Association | Teaching Faculty | Member |
| 12 | Mr. Md Aqeel Ahmed | Administrative Officer | Senior Administrative Officer | Member |
| 13 | Mr. M.A. Lateef | Chief Librarian | Librarian | Member |
| 14 | Mr. Srinivasulu | Physical Director | Physical Education | Member |
| 15 | Ms.Tehniyat Jahan | Student | Student Nominee | Member |
| 16 | Mr. Abdul Rahman Shareef | Industrial Expert | Local Society Nominee | Member |
| 17 | Mr. Syed Azaz-ur Rahman | Administrative Expert | Local Society Nominee | Member |
| 18 | Mrs.Birjis Fatima | Entrepreneur | Alumni Nominee | Member |



PRINCIPAL
Dr. VRK Womens College of Engg. & Tech.
Aziz Nagar, Moinabad, R.R. Dist.



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Internal Quality Assurance Cell

Ref: DRVRKW CET/IQAC/2018-19/CIR-02

Date: 07.05.19

CIRCULAR

The second IQAC meeting for the academic year 2018-2019 will be conducted in Principal's Chamber on 13.05.19 at 10 AM. All the IQAC members are informed to attend the meeting without fail.

Agenda for the Meeting

1. Review of last meeting minutes
2. Review of Academic Audit report for 2018-2019 First Semester
3. Review of Results of University Examination NOV/ DEC 2018
4. Review of feedback analysis and action taken reports
5. Review of Faculty Development Program on OBE.
6. Filling up of NIRF Ranking form
7. Review of Sports / Cultural Activities
8. Review of NSS activities
9. Review of Student Counselling report
10. Review of Placement activities


IQAC Deputy Coordinator

Copy to

- 1) Principal
- 2) IQAC File
- 3) Office File
- 4) All members of IQAC




IQAC Coordinator



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Ref: DRVRKW CET/IQAC/2018-19/CIR-02

Date: 16.05.19

MINUTES OF THE MEETING

The second IQAC meeting of DRVRKW CET for the academic year 2018-2019 was held on 13.05.19 at 10 AM in Principal's Chamber.

Mrs. Mubeena Anjum IQAC Member, welcomed all the members of the IQAC. The meeting started with a permission of the Head of the Institution.

1. Review of last meeting minutes

The last meeting minutes were reviewed and the status of the same was discussed.

2. Review of Academic Audit report for 2018-2019 First Semester

Dr. Aleemuddin Ghouri, a member of the IQAC and the Coordinator of the 2018-2019 first-semester academic audit, delivered the audit report for all departments conducted in July 2017, subsequently initiating a discussion. The audit process included the verification of CO attainment implemented in the last semester. During the discussion, it was suggested to obtain PO attainments for the previous two batches to assess the progress and improvements in the teaching-learning process.

3. Review of Results of University Examination NOV / DEC 2018

The individual in charge of the Examination Branch, Mrs. Shaheena Kamrani, presented the outcomes of the university examination conducted in NOV/DEC 2018. Following the presentation, committee members advised the Heads of Departments (HoDs) to implement necessary measures aimed at enhancing the overall pass percentage.

4. Review of feedback analysis and action taken reports

The feedback obtained from diverse stakeholders, along with its analysis, was presented to the members of the IQAC. The committee members conducted a review of the actions taken in response to the feedback and expressed appreciation for the efforts made by the IQAC to incorporate the suggestions and comments provided by the stakeholders.

5. Review of Faculty Development Program on OBE

The Head of the IQAC presented the report on the faculty development program focused on OBE, which took place in February 2019. Committee members recommended the annual organization of similar programs to continually improve the teaching-learning process. Additionally, they proposed the implementation of OBE orientation programs for all newly joined faculty members before the commencement of each semester.

6. Filling up of NIRF Ranking form

Mr. Syed Azaz-ur Rahman, a Senior Academician and Administrative expert within the IQAC, emphasized the importance of actively participating in NIRF and ARIIA to enhance the quality of teaching, learning, research, and publications. The Principal, Dr. B. Sasi Kumar, endorsed the proposal to participate in NIRF and instructed the IQAC to establish a committee led by a professor. The committee's responsibility will be to input data once the portal is enabled for the upcoming academic year.

7. Review of Sports / Cultural Activities

The Physical Director presented the report on sports and cultural activities of the institution to the members. All the members were recommended to encourage students with a strong sports background to take part in university-level events and to ensure they receive the necessary training through the physical education department.

8. Review of NSS activities

A comprehensive report on the NSS activities and its extension programs, conducted for the well-being of the local community surrounding the institution, was presented. The members expressed their appreciation for the efforts undertaken by the NSS unit and strongly advocated for the organization of additional programs in the future.

9. Review of Student Counselling report

The IQAC Coordinator presented the student counseling report, along with its corresponding action taken report, to the members of IQAC. All members commended the efforts of IQAC and recommended further enhancements to the counseling methodology. The suggestion was to refine the approach to better identify students' problems and offer necessary solutions for the improvement of their learning experiences.

10. Review of Placement activities

The individual in charge of the Placement Training Cell presented the report on student placements, encompassing both on-campus and off-campus opportunities, as well as various training programs conducted throughout the 2018-2019 academic year. All the members strongly urged the need to take essential measures to secure placements for more students in reputable MNCs.

Meeting ended with vote of thanks by IQAC Member Mr. Shaik Nagur Basha.


IQAC Deputy Coordinator

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- 4) All members of IQAC


IQAC Coordinator





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Date: 13.05.19

ATTENDANCE SHEET

| S.No. | Name | Designation | Signature |
|-------|--------------------------|--|-----------|
| 1 | Dr. B.Sasi Kumar | Principal | |
| 2 | Dr. Aleemuddin Ghouri | Professor | |
| 3 | Dr. L.C. Manikandan | Professor | |
| 4 | Dr.Prasana kumar.R | Professor/CSE | |
| 5 | Dr. G. Kalaimani | Professor & H.O.D/ CSE | |
| 6 | Dr.Shaik Saidulu | Professor & H.O.D/ ECE | |
| 7 | Dr.K.Prem latha | Professor & H.O.D/ EEE | |
| 8 | Dr. Touseef Humaira | Professor & H.O.D / H&S | |
| 9 | Mrs. Shaheena Kamrani | Assistant Professor Exam Cell In charge | |
| 10 | Mrs. Mubeena Anjum | Head Training, Placement and Corporate Affairs | |
| 11 | Mr.Shaik Nagur Basha | Assistant Professor/EEE. Alumni Association | |
| 12 | Mr. Md Aqeel Ahmed | Administrative Officer | |
| 13 | Mr. M.A. Lateef | Chief Librarian | |
| 14 | Mr. Srinivasulu | Physical Director | |
| 15 | Ms.Tehniyat Jahan | Student | |
| 16 | Mr. Abdul Rahman Shareef | Industrial Expert | |
| 17 | Mr. Syed Azaz-ur Rahman | Administrative Expert | |
| 18 | Mrs.Birjis Fatima | Entrepreneur | |

IQAC Deputy Coordinator



IQAC Coordinator