



# DR. V.R.K WOMEN'S COLLEGE OF ENGINEERING AND TECHNOLOGY

Approved by AICTE & Premitted by Government of Telangana State  
Affiliated to Jawaharlal Nehru Technological University Hyderabad

Aziznagar (V), Moinabad (M), R.R. Dist. 500 075 - T.S.

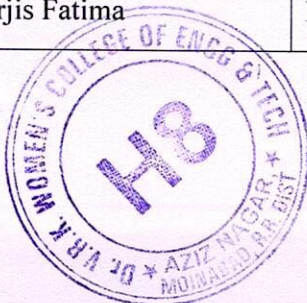
Contact No. 7893044962 / 08413235962

Website : www.drvrkwomenscollege.com

## Internal Quality Assurance Cell

Academic Year: 2019-20

S.No.	Name	Designation	Category	Position
1	Dr. B.Sasi Kumar	Principal	Head of the Institution	Convenor
2	Dr. Aleemuddin Ghouri	Professor	Teaching Faculty	Coordinator
3	Dr. L.C. Manikandan	Professor	Teaching Faculty	Deputy Coordinator
4	Dr.Prasanakumar.R	Professor/CSE	Teaching Faculty	Member
5	Dr. G. Kalaimani	Professor & H.O.D/ CSE	Teaching Faculty	Member
6	Dr.ShaikSaidulu	Professor & H.O.D/ ECE	Teaching Faculty	Member
7	Dr.K.Premalatha	Professor & H.O.D/ EEE	Teaching Faculty	Member
8	Dr. Touseef Humaira	Professor & H.O.D / H&S	Teaching Faculty	Member
9	Mrs. Shaheena Kamrani	Assistant Professor Exam Cell Incharge	Teaching Faculty	Member
10	Mrs.Mubeena Anjum	Head Training, Placement and Corporate Affairs	Teaching Faculty	Member
11	Mr.Shaik Nagur Basha	Assistant Professor/EEE. Alumni Association	Teaching Faculty	Member
12	Mr. Md Aqeel Ahmed	Administrative Officer	Senior Administrative Officer	Member
13	Mr. M.A. Lateef	Chief Librarian	Librarian	Member
14	Mr. Srinivasulu	Physical Director	Physical Education	Member
15	Ms.Tehniyat Jahan	Student	Student Nominee	Member
16	Mr. Abdul Rahman Shareef	Industrial Expert	Local Society Nominee	Member
17	Mr. Syed Azaz-ur Rahman	Administrative Expert	Local Society Nominee	Member
18	Mrs.Birjis Fatima	Entrepreneur	Alumni Nominee	Member



  
**PRINCIPAL**

Dr. VRK Womens College of Engg. & Tech.  
Aziz Nagar, Moinabad, R.R. Dist.



# DR. V.R.K WOMEN'S COLLEGE OF ENGINEERING AND TECHNOLOGY

Approved by AICTE & Premitted by Government of Telangana State  
Affiliated to Jawaharlal Nehru Technological University Hyderabad

Aziznagar (V), Moinabad (M), R.R. Dist. 500 075 - T.S.

Contact No. 7893044962 / 08413235962

Website : [www.drvrkwomenscollege.com](http://www.drvrkwomenscollege.com)

## Internal Quality Assurance Cell

Ref: DRVRKWCET/IQAC/2019-20/CIR-01

Date: 04.07.19

### CIRCULAR

The first IQAC meeting for the academic year 2019-2020 will be conducted in Principal's Chamber on 15.07.19 at 11.30 AM. All the IQAC members are informed to attend the meeting without fail.

### Agenda for the Meeting

1. Review of last meeting minutes
2. Review of Academic Audit report for 2018-2019 Second Semester
3. Review of Results of University Examination APR/MAY 2019
4. Plan for International Conference
5. Plan for Faculty Development Program on Intellectual property rights.
6. Review of Soft Skills / Add-on Programs
7. Review on implementation of OBE and Blooms Taxonomy based question paper
8. Strengthening the ICT facilities
9. Review of the effectiveness of functional MOUs.

  
IQAC Deputy Coordinator

Copy to

- 1) Principal
- 2) IQAC File
- 3) Office File
- 4) All members of IQAC



  
IQAC Coordinator



# DR. V.R.K WOMEN'S COLLEGE OF ENGINEERING AND TECHNOLOGY

Approved by AICTE & Premitted by Government of Telangana State  
Affiliated to Jawaharlal Nehru Technological University Hyderabad

Aziznagar (V), Moinabad (M), R.R. Dist. 500 075 - T.S.

Contact No. 7893044962 / 08413235962

Website : [www.drvrkwomenscollege.com](http://www.drvrkwomenscollege.com)

## Internal Quality Assurance Cell

Ref: DRVRKWCET/IQAC/2019-20/CIR-01

Date: 18.07.19

## MINUTES OF THE MEETING

The first IQAC meeting of DRVRKWCET for the academic year 2019-20 was held on 15.07.19 at 11.30 AM in Principal's Chamber.

Mr. Shaik Nagur Basha, IQAC, welcomed all the members of the IQAC. The meeting started with a permission of the Head of the Institution.

### **1. Review of last meeting minutes**

The last meeting minutes were reviewed and the status of the same was discussed.

### **2. Review of Academic Audit report for 2018-2019 Second Semester**

Dr. Aleemuddin Ghouri, a member of the IQAC and the Coordinator for the second semester academic audit of 2018-2019, presented the audit report encompassing all departments audited in May 2018, initiating subsequent discussions.

### **3. Review of Results of University Examination APR/MAY 2019**

The individual in charge of the Examination Branch, Mrs. Shaheena Kamrani, presented the results of the university examination conducted in the month of APR/MAY 2019. The committee members acknowledged and appreciated the efforts made by the HoDs to enhance the overall pass percentage. They also recommended the continuation of these efforts in the future.

### **4. Plan for International Conference**

The members of the IQAC recommended organizing an international conference that would involve all departments. Dr. B.Sasi Kumar, the Principal, accepted the proposal to host an international conference and instructed the IQAC to form a committee to initiate the pre-conference preparations.

### **5. Plan for Faculty Development Program on Intellectual property rights.**

Dr. Prasana Kumar R. and Dr. Touseef Humaira emphasized the significance of copyright and patents when applying for NAAC and NBA. The IQAC and the Research and Development Cell instructed them to conduct a faculty development program on patent filing, spanning a minimum of two to three days.

## 6. Review of Soft Skills / Add-on Programs

Dr. G. Kalaimani, the Coordinator for Soft Skills Training and Add-on programs, submitted a detailed report on the Add-on/Skill Development Program/Value Added Course/Internships/Field Work undertaken by students during the academic year 2018-2019. All members of the IQAC expressed their appreciation for the efforts of the Coordinator, HoDs, and all faculty members involved in these activities. Additionally, Mr. Syed Azaz-ur Rahman, a Senior Academician, emphasized the importance of reviewing the feedback obtained from students and suggested modifying the syllabus based on the students' preferences.

## 7. Review on implementation of OBE and Blooms Taxonomy based question paper

The OBE system was implemented to assess student outcomes in accordance with the guidelines of the NBA and the NAAC. The IQAC conducted a training program on the effectiveness of the OBE model, where all faculty members were trained to formulate question papers based on Bloom's Taxonomy. The members are confident that this approach will enhance the teaching-learning process, improve the quality of teaching, and positively impact student performance in university examinations.

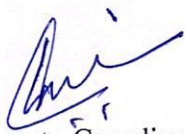
## 8. Strengthening the ICT facilities

The feedback from stakeholders was scrutinized, and their suggestions and comments were deliberated upon. All members were encouraged to enhance the ICT facilities to deliver courses on the latest technological developments to students. This should be achieved through interactive methods such as videos, short films, and other engaging techniques.

## 9. Review of the effectiveness of functional MOUs.

The effectiveness of operational MOUs was evaluated, and the Coordinator of the Research and Development Cell presented a detailed report on the collaborative activities facilitated through these MOUs. All members recommended taking additional steps to secure placements, funded projects, and consultancy work from these companies.

Meeting ended with vote of thanks by IQAC Member Mr. Srinivasulu.



IQAC Deputy Coordinator

Copy to

- 1) Principal
- 2) IQAC File
- 3) Office File
- 4) All members of IQAC



Coordinator



# DR. V.R.K WOMEN'S COLLEGE OF ENGINEERING AND TECHNOLOGY

Approved by AICTE & Premitted by Government of Telangana State  
Affiliated to Jawaharlal Nehru Technological University Hyderabad

Aziznagar (V), Moinabad (M), R.R. Dist. 500 075 - T.S.

Contact No. 7893044962 / 08413235962

Website : www.drvrkwomenscollege.com

## Internal Quality Assurance Cell

Ref: DRVRKWCET/IQAC/2019-20/CIR-01

Date: 15.07.19

## ATTENDANCE SHEET

S.No.	Name	Designation	Signature
1	Dr. B.Sasi Kumar	Principal	
2	Dr. Aleemuddin Ghouri	Professor	
3	Dr. L.C. Manikandan	Professor	
4	Dr. Prasana kumar.R	Professor/CSE	
5	Dr. G. Kalaimani	Professor & H.O.D/ CSE	
6	Dr. Shaik Saidulu	Professor & H.O.D/ ECE	
7	Dr.K.Prem latha	Professor & H.O.D/ EEE	
8	Dr. Touseef Humaira	Professor & H.O.D / H&S	
9	Mrs. Shaheena Kamrani	Assistant Professor Exam Cell Incharge	
10	Mrs.Mubeena Anjum	Head Training, Placement and Corporate Affairs	
11	Mr. Shaik Nagur Basha	Assistant Professor/EEE. Alumni Association	
12	Mr. Md Aqeel Ahmed	Administrative Officer	
13	Mr. M.A. Lateef	Chief Librarian	
14	Mr. Srinivasulu	Physical Director	
15	Ms. Tehniyat Jahan	Student	
16	Mr. Abdul Rahman Shareef	Industrial Expert	
17	Mr. Syed Azoz-ur Rahman Shareef	Administrative Expert	
18	Mrs. Birjis Fatima	Entrepreneur	

IQAC Deputy Coordinator

HEAD IQAC  
DRVRKWCET  
IQAC Coordinator