

DR. V.R.K WOMEN'S COLLEGE OF ENGINEERING AND TECHNOLOGY

Approved by AICTE & Premitted by Government of Telangana State
Affiliated to Jawaharlal Nehru Technological University Hyderabad

Aziznagar (V), Moinabad (M), R.R. Dist. 500 075 - T.S.

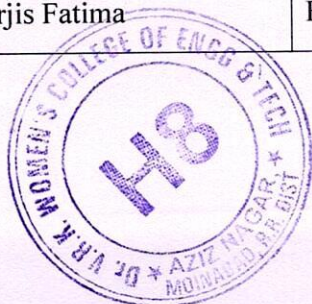
Contact No. 7893044962 / 08413235962

Website : www.drvrkwomenscollege.com

Internal Quality Assurance Cell

Academic Year: 2019-20

S.No.	Name	Designation	Category	Position
1	Dr. B.Sasi Kumar	Principal	Head of the Institution	Convenor
2	Dr. Aleemuddin Ghouri	Professor	Teaching Faculty	Coordinator
3	Dr. L.C. Manikandan	Professor	Teaching Faculty	Deputy Coordinator
4	Dr.Prasanakumar.R	Professor/CSE	Teaching Faculty	Member
5	Dr. G. Kalaimani	Professor & H.O.D/ CSE	Teaching Faculty	Member
6	Dr.ShaikSaidulu	Professor & H.O.D/ ECE	Teaching Faculty	Member
7	Dr.K.Premlatha	Professor & H.O.D/ EEE	Teaching Faculty	Member
8	Dr. Touseef Humaira	Professor & H.O.D / H&S	Teaching Faculty	Member
9	Mrs. Shaheena Kamrani	Assistant Professor Exam Cell Incharge	Teaching Faculty	Member
10	Mrs.Mubeena Anjum	Head Training, Placement and Corporate Affairs	Teaching Faculty	Member
11	Mr.Shaik Nagur Basha	Assistant Professor/EEE. Alumni Association	Teaching Faculty	Member
12	Mr. Md Aqeel Ahmed	Administrative Officer	Senior Administrative Officer	Member
13	Mr. M.A. Lateef	Chief Librarian	Librarian	Member
14	Mr. Srinivasulu	Physical Director	Physical Education	Member
15	Ms.Tehniyat Jahan	Student	Student Nominee	Member
16	Mr. Abdul Rahman Shareef	Industrial Expert	Local Society Nominee	Member
17	Mr. Syed Azaz-ur Rahman	Administrative Expert	Local Society Nominee	Member
18	Mrs.Birjis Fatima	Entrepreneur	Alumni Nominee	Member



PRINCIPAL
Dr. VRK Womens College of Engg. & Tech.
Aziz Nagar, Moinabad, R.R. Dist.



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Internal Quality Assurance Cell

Ref: DRVRKWCET/IQAC/2019-20/CIR-02

Date: 07.09.20

CIRCULAR

The second IQAC meeting for the academic year 2019-2020 will be conducted through Zoom Video Conference on 16.09.20 at 11 AM. All the IQAC members are informed to attend the meeting without fail.

Agenda for the Meeting

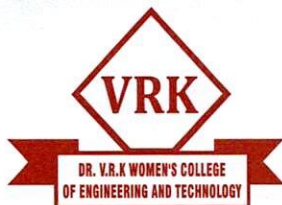
1. Review of last meeting minutes
2. Review of Academic Audit report for 2019-2020 First Semester
3. Review of Results of University Examination NOV/DEC 2019
4. Review of Report on Alumni meet conducted in December 2019
5. Review on FDP/Workshop/Seminar organized
6. Review on effectiveness of online classes conducted during pandemic
7. Establishment of Plastic Free Campus
8. Review of Certificate/Value added course
9. Review of participation in NMPTEL, MOOC and Swayam courses
10. Review of NSS Activities

IQAC Deputy Coordinator

Copy to

- 1) Principal
- 2) IQAC File
- 3) Office File
- 4) All members of IQAC





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Internal Quality Assurance Cell

Ref: DRVRKW CET/IQAC/2019-20/CIR-02

Date: 18.09.20

MINUTES OF THE MEETING

The second IQAC meeting of DRVRKW CET for the academic year 2019-20 was held on 16.09.20 at 11 AM on Zoom Video Conference.

Mr. Srinivasulu, IQAC, welcomed all the members of the IQAC. The meeting started with a permission of the Head of the Institution.

1. Review of last meeting minutes

The last meeting minutes were reviewed and the status of the same was discussed.

2. Review of Academic Audit report for 2019-2020 FIRST Semester

Dr. Aleemuddin Ghouri, a member of the IQAC and the Coordinator for the first semester academic audit of 2019-2020, presented the audit report encompassing all departments audited in January 2019, initiating subsequent discussions.

3. Review of Results of University Examination NOV/DEC 2019

The individual in charge of the Examination Branch, Mrs. Shaheena Kamrani, presented the results of the university examination conducted in the month of NOV/DEC 2019. The committee members acknowledged and appreciated the efforts made by the HoDs to enhance the overall pass percentage. They also recommended the continuation of these efforts in the future.

4. Review of Report on Alumni meet conducted in December 2019

The detailed reports of Alumni meet conducted during December 2019 are presented to the members by the Alumni Association Coordinator Mr. Shaik Nagur Basha. The points raised by the Alumnus of the institution were taken up for discussion. The suggestions provided by the Alumnus were taken into consideration for implementation. The members suggested IQAC to take necessary steps to implement them.

5. Review on FDP/Workshop/Seminar organized

IQAC Coordinator presented the report on FDP/Workshops/Seminars conducted during the pandemic. All the members have appreciated the efforts taken by the institution during the lockdown for organizing many programs for the benefit of students and faculty to enrich their skills.

6. Review on effectiveness of online classes conducted during pandemic

Due to pandemic, the classes are conducted through online platforms to ensure students' learning. The classes are conducted through Zoom, Google Meet, Google Classroom etc. Mr. Syed Azaz-ur Rahman, Senior Academician/Academic Expert and the members of IQAC appreciated the efforts taken by the institution to provide a platform for students to continue their studies.

7. Establishment of Plastic Free Campus

The institution has taken extensive measures to avoid using plastic inside the campus. In canteen and other places also, in place of plastic-based materials like plates and water tumblers, they are replaced with paper plated and cups. These paper plates and cups are collected with the help of collection pins and disposed properly with the help of GHMC. The members of IQAC congratulated the institution for making plastic free campus.

8. Review of Certificate/Value added course

Detailed report on Student participation in Certificate/Value Added Course is presented to the members. All the members prized the efforts of all departments for organizing more programs during the pandemic.

9. Review of participation in NMPTEL, MOOC and Swayam courses

IQAC Coordinator presented the report on student/faculty participation in NPTEL, MOOC and Swayam Courses. All the members advised to take more efforts to motivate both faculty and students to participate in these courses to enrich their knowledge and skill levels.

10. Review of NSS Activities

NSS Coordinator presented detailed report on the NSS Activities / carried out during the academic year 2019-2020. All the members suggested to organize more programs for the benefit of students and people around the campus.

Meeting ended with vote of thanks by IQAC Member Mr. M.A. Lateef.



IQAC Deputy Coordinator

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- 4) All members of IQAC



IQAC Coordinator



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Ref: DRVRKWCET/IQAC/2019-20/CIR-02

Date: 16.09.20

ATTENDANCE SHEET

S.No	Name	Designation	Signature
1	Dr. B.Sasi Kumar	Principal	
2	Dr. Aleemuddin Ghouri	Professor	
3	Dr. L.C. Manikandan	Professor	
4	Dr.Prasana kumar.R	Professor/CSE	
5	Dr. G. Kalaimani	Professor & H.O.D/ CSE	
6	Dr.Shaik Saidulu	Professor & H.O.D/ ECE	
7	Dr.K.Prem latha	Professor & H.O.D/ EEE	
8	Dr. Touseef Humaira	Professor & H.O.D / H&S	
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14	Mr. Srinivasulu	Physical Director	
15	Ms.Tehniyat Jahan	Student	
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17	Mr. Syed Azoz-ur Rahman Shareef	Administrative Expert	
18	Mrs.Birjis Fatima	Entrepreneur	

IQAC Deputy Coordinator



IQAC Coordinator