



DR. V.R.K WOMEN'S COLLEGE OF ENGINEERING AND TECHNOLOGY

Approved by AICTE & Premitted by Government of Telangana State
Affiliated to Jawaharlal Nehru Technological University Hyderabad

Aziznagar (V), Moinabad (M), R.R. Dist. 500 075 - T.S.

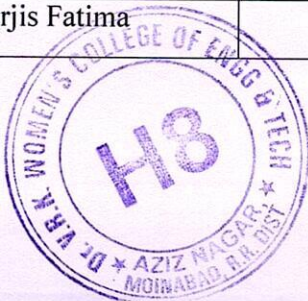
Contact No. 7893044962 / 08413235962

Website : www.drvrkwomenscollege.com

Internal Quality Assurance Cell

Academic Year: 2020-21

S.No.	Name	Designation	Category	Position
1	Dr. B.Sasi Kumar	Principal	Head of the Institution	Convenor
2	Dr. Aleemuddin Ghouri	Professor	Teaching Faculty	Coordinator
3	Dr. L.C. Manikandan	Professor	Teaching Faculty	Deputy Coordinator
4	Dr. G. Kalaimani	Professor & H.O.D/ CSE	Teaching Faculty	Member
5	Dr.ShaikSaidulu	Professor & H.O.D/ ECE	Teaching Faculty	Member
6	Dr.K.Premalatha	Professor & H.O.D/ EEE	Teaching Faculty	Member
7	Dr. Touseef Humaira	Professor & H.O.D / H&S	Teaching Faculty	Member
8	Mrs. Shaheena Kamrani	Assistant Professor Exam Cell Incharge	Teaching Faculty	Member
9	Mrs.Mubeena Anjum	Head Training, Placement and Corporate Affairs	Teaching Faculty	Member
10	Mr.Shaik Nagur Basha	Assistant Professor/EEE. Alumni Association	Teaching Faculty	Member
11	Mr. Md Aqeel Ahmed	Administrative Officer	Senior Administrative Officer	Member
12	Mr. M.A. Lateef	Chief Librarian	Librarian	Member
13	Mr. Srinivasulu	Physical Director	Physical Education	Member
14	Ms.Tehniyat Jahan	Student	Student Nominee	Member
15	Mr. Abdul Rahman Shareef	Industrial Expert	Local Society Nominee	Member
16	Mr. Syed Azaz-ur Rahman	Administrative Expert	Local Society Nominee	Member
17	Mrs.Birjis Fatima	Entrepreneur	Alumni Nominee	Member



PRINCIPAL
Dr. V.R.K Womens College of Engg. & Tech.
Aziz Nagar, Moinabad, R.R. Dist.



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Internal Quality Assurance Cell

Ref: DRVRKW CET/IQAC/2020-21/CIR-01

Date: 10.12.20

CIRCULAR

The first IQAC meeting for the academic year 2020-2021 will be conducted through Zoom Video Conference on 21.12.20 at 11.30 AM. All the IQAC members are informed to attend the meeting without fail.

Agenda for the Meeting

1. Review of last meeting minutes
2. Review of Academic Audit report for 2019-2020 Second Semester
3. Review of Report on Feedback analysis and action taken
4. UGC 2(f) Certification
5. Registration of NSS unit with university
6. ISO 9001: 2015 Certification
7. Participation in NIRF
8. Faculty participation in FDP/Conference/Workshop/IPR/book publication
9. Purchase of Books / Journals for Library
10. Faculty development program on OBE and Blooms Taxonomy based question paper

IQAC Deputy Coordinator

Copy to

- 1) Principal
- 2) IQAC File
- 3) Office File
- 4) All members of IQAC



IQAC Coordinator



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Internal Quality Assurance Cell

Ref: DRVRKWCET/IQAC/2020-21/CIR-01

Date: 24.12.20

MINUTES OF THE MEETING

The first IQAC meeting of DRVRKWCET for the academic year 2020-2021 was held on 21.12.20 at 11.30 AM through Zoom Video Conference.

Mr. M.A. Lateef, IQAC, welcomed all the members of the IQAC. The meeting started with a permission of the Head of the Institution.

1. Review of last meeting minutes

The last meeting minutes were reviewed and the status of the same was discussed.

2. Review of Academic Audit report for 2019-2020 Second Semester

Dr. Aleemuddin Ghouri, Member IQAC and Coordinator of 2019-2020 second semester academic audit coordinator presented audit report of all departments conducted during October 2020 and initiated the discussion.

3. Review of Report on Feedback analysis and action taken

In September 2020, feedback from students, alumni, faculty, and employers was gathered and analyzed. The resulting report was presented to the members. The input, suggestions, and comments from stakeholders were carefully considered, and the principal assured the IQAC members that efforts had been made to implement the received suggestions. Additionally, the principal informed the members about a proposal submitted to the management for approval, outlining plans for the establishment of ICT facilities, smart classrooms, and additional computing resources.

4. UGC 2(f) Certification

The institution has set in motion a quality initiative to pursue NAAC accreditation. The initial phase involves applying for UGC 2(f) certification. To streamline this process, a committee, led by the IQAC coordinator and comprising senior faculty members, has been formed. The committee has been tasked with completing the necessary work within a six-month timeframe.

5. Registration of NSS unit with university

Since 2015, the institution has operated an NSS unit, organizing diverse programs such as Blood Donation Camps, Tree Plantations, Mass Cleaning, Yoga sessions, and more. The NSS unit has been actively engaged in community service, collaborating with individuals involved in social services. The extension activities conducted by the institute through NSS have received positive feedback from all members. In response, the members have urged the Principal to take necessary measures to register the unit with JNTUH, aiming to secure funds for furthering their extension services.

6. ISO 9001: 2015 Certification

The institution is encouraged to pursue quality assurance initiatives through accreditation with national or international agencies. Members have recommended that the IQAC proactively seek ISO certification. In response, the principal has urged the IQAC to establish a committee tasked with drafting the ISO Document and applying for accreditation within a time frame of 6 months.

7. Participation in NIRF

The institution's foundation lies in the high quality of teaching, learning, and infrastructure, establishing a robust basis. To be bench marked against leading institutes, participation in evaluation processes like NIRF is essential. Members have recommended the institution's involvement in NIRF ranking and have instructed the IQAC to form a committee dedicated to compiling and submitting the necessary data.

8. Faculty participation in FDP/Conference/Workshop/IPR/book publication

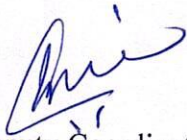
The involvement of faculty in FDPs, conferences, workshops, IPR, and book publications is under review. Members have recommended enhancing participation in these activities and have advised the principal to increase funding to support attendance.

9. Purchase of Books / Journals for Library

The librarian highlighted the need for books and journals aligned with the recently updated syllabus of JNTUH. In response, members instructed the principal to promptly take the necessary steps to release funds for the procurement of these books before the commencement of classes.

10. Faculty development program on OBE and Blooms Taxonomy based question paper

The significance of implementing the OBE model and employing Blooms taxonomy-based question papers for enhancing teaching, learning, and outcomes was emphasized by the members. They instructed the IQAC to initiate a FDP focused on OBE and the creation of question papers based on Blooms taxonomy. This initiative is expected to be particularly beneficial for newly joined faculty members at the institution.



IQAC Deputy Coordinator

Copy to

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- 2) IQAC File
- 3) Office File
- 4) All members of IQAC





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Date: 21.12.20

ATTENDANCE SHEET

S.No.	Name	Designation	Signature
1	Dr. B.Sasi Kumar	Principal	
2	Dr. Aleemuddin Ghouri	Professor	
3	Dr. L.C. Manikandan	Professor	
4	Dr. G. Kalaimani	Professor & H.O.D/ CSE	
5	Dr.Shaik Saidulu	Professor & H.O.D/ ECE	
6	Dr.K.Prem latha	Professor & H.O.D/ EEE	
7	Dr. Touseef Humaira	Professor & H.O.D / H&S	
8	Mrs. Shaheena Kamrani	Exam Cell In-charge	
9	Mrs.Mubeena Anjum	Head Training, Placement and Corporate Affairs	
10	Mr.Shaik Nagur Basha	Assistant Professor/EEE. Alumni Association	
11	Mr. Md Aqeel Ahmed	Administrative Officer	
12	Mr. M.A. Lateef	Chief Librarian	
13	Mr. Srinivasulu	Physical Director	
14	Ms.Tehniyat Jahan	Student	
15	Mr. Abdul Rahman Shareef	Industrial Expert	
16	Mr. Syed Azaz-ur Rahman	Administrative Expert	
17	Mrs.Birjis Fatima	Entrepreneur	

IQAC Deputy Coordinator



IQAC Coordinator