



DR. V.R.K WOMEN'S COLLEGE OF ENGINEERING AND TECHNOLOGY

Approved by AICTE & Premitted by Government of Telangana State
Affiliated to Jawaharlal Nehru Technological University Hyderabad

Aziznagar (V), Moinabad (M), R.R. Dist. 500 075 - T.S.

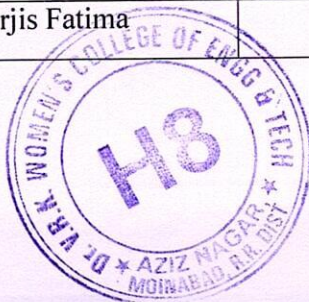
Contact No. 7893044962 / 08413235962

Website : www.dvrkwomenscollege.com

Internal Quality Assurance Cell

Academic Year: 2020-21

S.No.	Name	Designation	Category	Position
1	Dr. B.Sasi Kumar	Principal	Head of the Institution	Convenor
2	Dr. Aleemuddin Ghouri	Professor	Teaching Faculty	Coordinator
3	Dr. L.C. Manikandan	Professor	Teaching Faculty	Deputy Coordinator
4	Dr. G. Kalaimani	Professor & H.O.D/ CSE	Teaching Faculty	Member
5	Dr.ShaikSaidulu	Professor & H.O.D/ ECE	Teaching Faculty	Member
6	Dr.K.Premalatha	Professor & H.O.D/ EEE	Teaching Faculty	Member
7	Dr. Touseef Humaira	Professor & H.O.D / H&S	Teaching Faculty	Member
8	Mrs. Shaheena Kamrani	Assistant Professor Exam Cell Incharge	Teaching Faculty	Member
9	Mrs.Mubeena Anjum	Head Training, Placement and Corporate Affairs	Teaching Faculty	Member
10	Mr.Shaik Nagur Basha	Assistant Professor/EEE. Alumni Association	Teaching Faculty	Member
11	Mr. Md Aqeel Ahmed	Administrative Officer	Senior Administrative Officer	Member
12	Mr. M.A. Lateef	Chief Librarian	Librarian	Member
13	Mr. Srinivasulu	Physical Director	Physical Education	Member
14	Ms.Tehniyat Jahan	Student	Student Nominee	Member
15	Mr. Abdul Rahman Shareef	Industrial Expert	Local Society Nominee	Member
16	Mr. Syed Azaz-ur Rahman	Administrative Expert	Local Society Nominee	Member
17	Mrs.Birjis Fatima	Entrepreneur	Alumni Nominee	Member



PRINCIPAL
Dr. V.R.K Womens College of Engg. & Tech.
Aziz Nagar, Moinabad, R.R. Dist.



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Website : www.drvrkwomenscollege.com

Internal Quality Assurance Cell

Ref: DRVRKWCET/IQAC/2020-21/CIR-02

Date: 06.07.21

CIRCULAR

The second IQAC meeting for the academic year 2020-2021 will be conducted in Principal's Chamber on 15.07.21 at 9.30 AM. All the IQAC members are informed to attend the meeting without fail.

Agenda for the Meeting

1. Review of last meeting minutes
2. Review of Academic Audit report for 2020-2021 Second Semester
3. Review of Placement Activities for the year 2020-2021
4. Review of course implementation and monitoring activities
5. Review of Result analysis of FEB / MAR 21
6. Establishment of Institute Innovation Cell
7. Review of Report of the Mentor Mentee System
8. Planning for establishment of an Incubation Centre
9. Review of Sports / Cultural activities


IQAC Deputy Coordinator

Copy to

- 1) Principal
- 2) IQAC File
- 3) Office File
- 4) All members of IQAC




Coordinator



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Ref: DRVRKWCET/IQAC/2020-21/CIR-02

Date: 19.07.21

MINUTES OF THE MEETING

The second IQAC meeting of DRVRKWCET for the academic year 2020-2021 was held on 15.07.21 at 9.30 AM in Principal's Chamber.

Mrs. Mubeena Anjum, IQAC, welcomed all the members of the IQAC. The meeting started with a permission of the Head of the Institution.

1. Review of last meeting minutes

The last meeting minutes were reviewed and the status of the same was discussed.

2. Review of Academic Audit report for 2020-2021 First Semester

Dr. Aleemuddin Ghouri, Member IQAC and Coordinator of 2020-2021 First semester academic audit coordinator presented audit report of all departments conducted during June 2021 and initiated the discussion. The members appreciated the efforts taken by the IQAC for conducting Audit with the help of Senior Professors from various colleges located in and around Hyderabad.

3. Review of Placement Activities for the year 2020-2021

Mrs. Mubeena Anjum, a member of IQAC and the Head of Training, Placement, and Corporate Affairs, delivered a comprehensive report covering various placement training and skill development programs. Additionally, she provided details on student placements through the Placement and Training Cell, highlighting the steps taken by the cell in collaboration with the management to enhance placement outcomes. Committee members recommended establishing additional Memorandum of Understanding (MOUs) with leading industries to facilitate campus placements and proposed the training of students in the latest industry trends.

4. Review of course implementation and monitoring activities

The IQAC presented a report on course implementation and monitoring activities to the members. The members commended the efforts made by the IQAC to enhance the teaching-learning process and improve learning outcomes.

5. Review of Result analysis of FEB / MAR 21

Mrs. Shaheena Kamrani, a member of IQAC and the In-charge of the Examination Branch, presented a detailed analysis of the university examination results conducted in February/March 2021. In response, members recommended that Heads of Departments (HODs) take additional measures to encourage and motivate students to focus more on their

studies. They suggested organizing motivational lectures and yoga programs to enhance students' concentration on their academic pursuits.

6. Establishment of Institute Innovation Cell

The institution has undertaken an initiative to enhance knowledge and innovation skills through an active cell dedicated to conducting programs on patents, new product development, and entrepreneurship skills. In response, members recommended the establishment of an Institute Innovation Cell to further develop students' skills. The Principal approved the proposal put forth by the committee members and directed the IQAC to form a committee, ensuring enrollment as a member in the Institute Innovation Cell.

7. Review of Report of the Mentor Mentee System

Dr. L.C. Manikandan, Deputy Coordinator of IQAC, presented the report on the mentor-mentee system to the members. Following the presentation, members recommended enhancing the counseling system by incorporating professional counselors, particularly a doctor, alongside faculty members to address students' personal and mental challenges. They further requested special training for the counseling team members to effectively handle a wide range of student issues and improve their career prospects through comprehensive guidance and counseling.

8. Planning for establishment of an Incubation Centre

The institute has laid out plans to establish an Incubation Centre with the aim of enhancing students' entrepreneurship skills and fostering the initiation of start-ups. Principal Dr. B. Sasi Kumar has given approval to the proposal for the establishment of the Incubation Centre and directed the IQAC to form a committee. This committee is tasked with submitting a detailed budget requirement to the management for the successful implementation of the Incubation Centre initiative.

9. Review of Sports / Cultural activities

The Physical Education Director presented a report on sports and cultural activities conducted throughout the year 2020-2021. In response, members suggested taking necessary measures to motivate students to actively participate in events organized at the national and university levels.


Meeting ended with vote of thanks by IQAC Member, Ms. Tehniyat Jahan.


IQAC Deputy Coordinator

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Coordinator



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Date: 15.07.21

ATTENDANCE SHEET

S.No.	Name	Designation	Signature
1	Dr. B.Sasi Kumar	Principal	
2	Dr. Aleemuddin Ghouri	Professor	
3	Dr. L.C. Manikandan	Professor	
4	Dr. G. Kalaimani	Professor & H.O.D/ CSE	
5	Dr.Shaik Saidulu	Professor & H.O.D/ ECE	
6	Dr.K.Prem latha	Professor & H.O.D/ EEE	
7	Dr. Touseef Humaira	Professor & H.O.D / H&S	
8	Mrs. Shaheena Kamrani	Assistant Professor Exam Cell Incharge	
9	Mrs.Mubeena Anjum	Head Training, Placement and Corporate Affairs	
10	Mr.Shaik Nagur Basha	Assistant Professor/EEE. Alumni Association	
11	Mr. Md Aqeel Ahmed	Administrative Officer	
12	Mr. M.A. Lateef	Chief Librarian	
13	Mr. Srinivasulu	Physical Director	
14	Ms.Tehniyat Jahan	Student	
15	Mr. Abdul Rahman Shareef	Industrial Expert	
16	Mr. Syed Azoz-ur Rahman Shareef	Administrative Expert	
17	Mrs.Birjis Fatima	Entrepreneur	

IQAC Deputy Coordinator



IQAC Coordinator