



DR. V.R.K WOMEN'S COLLEGE OF ENGINEERING AND TECHNOLOGY

Approved by AICTE & Premitted by Government of Telangana State
Affiliated to Jawaharlal Nehru Technological University Hyderabad

Aziznagar (V), Moinabad (M), R.R. Dist. 500 075 - T.S.

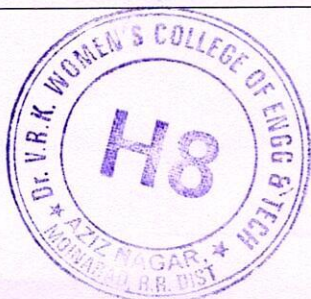
Contact No. 7893044962 / 08413235962

Website : www.drvrkwomenscollege.com

Internal Quality Assurance Cell

Academic Year: 2021-22

S.No.	Name	Designation	Category	Position
1	Dr. B.Sasi Kumar	Principal	Head of the Institution	Convenor
2	Dr. E. Seshatheri	Professor	Teaching Faculty	Coordinator
3	Dr. L.C. Manikandan	Professor	Teaching Faculty	Deputy Coordinator
4	Dr. G. Kalaimani	Professor & H.O.D/ CSE	Teaching Faculty	Member
5	Dr.ShaikSaidulu	Professor & H.O.D/ ECE	Teaching Faculty	Member
6	Dr.K.Premlatha	Professor & H.O.D/ EEE	Teaching Faculty	Member
7	Dr. Touseef Humaira	Professor & H.O.D/ H&S	Teaching Faculty	Member
8	Mrs. Shaheena Kamrani	Assistant Professor/ECE Exam Cell	Teaching Faculty	Member
9	Mr. Syed Riyaz Ahmed	Head Training, Placement and Corporate Affairs	Teaching Faculty	Member
10	Mr. Syed Mudassir Zeeshan	Assistant Professor/EEE. Alumni Association	Teaching Faculty	Member
11	Mr. Md Aqeel Ahmed	Administrative Officer	Senior Administrative Officer	Member
12	Mr.M. A. Lateef	Chief Librarian	Librarian	Member
13	Mr. Srinivasulu	Physical Director	Physical Education	Member
14	Syeda Irum Fatima	Student	Student Nominee	Member
15	Mr. Abdul Rahman Shareef	Industrial Expert	Local Society Nominee	Member
16	Mr. Syed Azaz-ur Rahman	Administrative Expert	Local Society Nominee	Member
17	Ms.Shilpa	Entrepreneur	Alumni Nominee	Member



PRINCIPAL
Dr. VRK Womens College of Engg. & Tech.
Aziz Nagar, Moinabad, R.R. Dist.



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Internal Quality Assurance

Ref: DRVRKWCET/IQAC/2021-22/CIR-02

Date: 19.08.22

CIRCULAR

The second IQAC meeting for the academic year 2021-2022 will be conducted in Principal's Chamber on 25.08.22 at 10 AM. All the IQAC members are informed to attend the meeting without fail.

Agenda for the Meeting

1. Review of last meeting minutes
2. Review of Academic and Administrative Audit reports of 2021-22 (Semester — II)
3. Plan of Placement Activities for 2022-2023
4. Plan of Add-on / Certificate Programs for 2022-2023
5. Plan of Faculty Development Program / Conference / Workshop for 2022-2023
6. Plan for Implant Training / Internship / Field Work / Projects for 2022-2023
7. Plan for NSS activities for 2022-2023
8. Plan of Orientation Program for Faculty and Students
9. Plan for Alumni Meet 2022-2023
10. Review of Mentor-Mentee system
11. Any other Points


IQAC Deputy Coordinator

Copy to

- 1) Principal
- 2) IQAC File
- 3) Office File
- 4) All Files





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Internal Quality Assurance Cell

Ref: DRVRKW CET/IQAC/2021-22/CIR-02

Date: 29.08.22

MINUTES OF THE MEETING

The second IQAC meeting of DRVRKW CET for the academic year 2021-2022 was held on 25.08.22 at 10 AM in Principal's Chamber.

Mr. M.A. Lateef, IQAC, welcomed all the members of the IQAC. The meeting started with a permission of the Head of the Institution.

1. Review of last meeting minutes

The last meeting minutes were reviewed and the status of the same was discussed.

2. Review of Academic and Administrative Audit reports of 2021-22 (Semester — II)

Dr. E. Seshatheri, IQAC Coordinator presented the report on the Academic and Administrative Audit conducted for the Semester II of 2021-2022 for all departments. The members appreciated the efforts taken by the IQAC for the improvement of quality in teaching and learning process.

3. Plan of Placement Activities for 2022-2023

Mr. Syed Riyaz Ahmed, Member IQAC and Placement officer presented the plan of placement and training activities for the year 2022-2023. After the detailed discussion, the committee members approved the plan of placement and training activities for the year 2022-2023.

4. Plan of Add-on / Certificate Programs for 2022-2023

Dr. G. Kalaimani, Member IQAC presented the plan of Add-on / Certificate program to be organized by various departments for the academic year 2022-2023. The committee members appreciated the efforts taken by all departments for arranging various programs in latest industrial trends.

5. Plan of Faculty Development Program /Conference /Seminar /Workshop for 2022-2023

Dr. Shaik Saidulu, Member IQAC presented the plan of FDP/Conference/ Workshop for teaching and non-teaching faculty members and Workshops/Seminars for students for the academic year 2022-2023.

6. Plan for Implant Training/Internship/Field Work/Projects for 2022-2023

Dr. K. Premlatha, Member IQAC presented the plan of Implant Training/Internship/Field Work/ Projects to be carried out by the students to enhance their employability skills.

7. Plan for NSS activities for 2022-2023

Mr. Srinivasulu, Member IQAC and NSS Coordinator presented the plan of outreach program and other activities for the academic year 2022-2023. Ms. Shilpa explained the benefits of each event to the members. After the detailed discussion, the members approved the plan of activities to be carried out during the academic year 2022-2023.

8. Plan of Orientation Program for Faculty and Students

Dr. L.C. Manikandan, Deputy Coordinator IQAC presented the plan of orientation program for the newly joined faculty members and the students.

9. Plan for Alumni Meet 2022-2023

Mr. Syed Mudassir Zeeshan, Member IQAC and Coordinator of Alumni Welfare Association of DRVRKWCET presented the plan of Alumni Meet on 15.10.2022. The members approved the plan of activities carried out by the Alumni Welfare Association. The member insists the coordinator to arrange frequent alumni interaction with students to enhance their technical and personal skills to help them in better placements.

10. Review of Mentor-Mentee system

Dr. Touseef Humera, Member IQAC presented the detailed report of the Mentor-Mentee System followed. The members appreciated the efforts of all departments to improve the students pass percentage and their personal skills.

11. Any other Points

Based on the JNTUH Academic calendar, the HoDs are instructed to prepare the course plan, academic calendar, test plan and Induction program.

Meeting ended with vote of thanks by IQAC Member Dr. K. Premlatha.



IQAC Deputy Coordinator

Copy to

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- 3) Office File
- 4) All members of IQAC



IQAC Coordinator



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Ref: DRVRKW CET/IQAC/2021-22/CIR-02

Date: 25.08.22

ATTENDANCE SHEET

S.No.	Name	Designation	Signature
1	Dr. B.Sasi Kumar	Principal	
2	Dr. E. Seshatheri	Professor	
3	Dr. L.C. Manikandan	Professor	
4	Dr. G. Kalaimani	Professor & H.O.D/ CSE	
5	Dr.Shaik Saidulu	Professor & H.O.D/ ECE	
6	Dr.K.Prem latha	Professor & H.O.D/ EEE	
7	Dr. Touseef Humaira	Professor & H.O.D/ H&S	
8	Mrs. Shaheena Kamrani	Assistant Professor/ECE Exam Cell	
9	Mr. Syed Riyaz Ahmed	Head Training, Placement and Corporate Affairs	
10	Mr. Syed Mudassir Zeeshan	Assistant Professor/EEE. Alumni Association	
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12	Mr .M. A. Lateef	Chief Librarian	
13	Mr. Srinivasulu	Physical Director	
14	Syeda Irum Fatima	Student	
15	Mr. Abdul Rahman Shareef	Industrial Expert	
16	Mr. Syed Azoz-ur Rahman Shareef	Administrative Expert	
17	Ms.Shilpa	Entrepreneur	

IQAC Deputy Coordinator



IQAC Coordinator